THOMSON REUTERS®

1120 INSURANCE GUIDE

FOR TAX YEAR 2020

Last Updated: February 17, 2021



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CHAPTER 1: INSURANCE RETURNS

TOPICS COVERED

This guide describes the best insurance practices to use for setting up your returns, including information on each data sourcing method, as well as selecting the appropriate entity and return types for completing your insurance tax returns in the most efficient manner.

Having the correct entity setup and structure allows for the successful e-filing of a mixed group consolidated return to the IRS and to state jurisdictions, as applicable.

Topics in this guide include:

- Working in the Tax Application
- · Selecting the Data Source
- · Creating the Insurance Return
- · Working with the 1120-L Tax Return
- Working in the 1120-PC Return
- Activating State Insurance Returns
- · Net Operating Loss
- · Consolidating the Insurance Return
- · Mixed Group State Consolidation
- Printing the Return

GETTING STARTED

The first step in getting started with preparing your insurance tax return is determining how you want to enter your information into the system.

2 Chapter 1: Insurance Returns

Getting Started

NAIC Annual Statement Transfer The most commonly used method for entering data into the tax return is to import information from the NAIC (National Association of Insurance Commissioners) Annual Statement file, which then automatically populates many of the tax return items. The bulk of the information needed to prepare insurance income tax returns, for both Life returns and Property and Casualty returns, is contained in these files.

Electronic Organizer Alternatively, data can be entered directly in the Electronic Organizer if an NAIC Annual Statement was not prepared, or is not used (as in the case of offshore companies).

CHAPTER 2: WORKING IN THE TAX APPLICATION

CROSS-CHECKING OF DATA SOURCE TYPES

When you create the return and choose the data entry method, the insurance application then crosschecks the return and entity type and gives you a warning of an invalid selection. For example, a company filing an 1120-L can choose to populate the return through the Electronic Organizer, the Life Annual Statement Transfer, or the Separate Accounts Annual Statement Transfer.

Below are the entity types and the return types available:

1120-L

- · Life Annual Statement
- Separate Accounts Annual Statement
- Electronic Organizer Data Entry

1120-PC

- Property and Casualty Annual Statement
- Title Annual Statement
- Health Annual Statement
- Electronic Organizer Data Entry

1120

• Electronic Organizer - Data Entry

ORGANIZER AND TAX FORMS

The Organizer is the central collection point for all data in a given tax year. The Organizer is initially populated with balances, adjustments, and calculated amounts that flow from NAIC import, or are entered manually. The Organizer also stores any supporting schedules and return data that are used to complete the tax return. The primary type of screens found in the Organizer area are:

- Organizer These screens are used to display data or review the amounts that are imported or entered. These screens have a gray background and white fields.
- Workpapers These screens reside between the Tax Forms and Organizer screens, and show how
 Organizer data is calculated for tax form completion. Workpaper screens are generally shaded with a
 yellow background.
- Tax Forms These screens show on-screen reproductions of the tax forms. Tax Form screens have white backgrounds.

GENERAL INFORMATION

The **General Information** folder contains data entry screens that allow you to make selections and customize the return. This folder also contains options for print, compute, and schedules.

BASIC RETURN INFORMATION

Navigation: Organizer > General Information > Basic Return Information > Entity Information

The Entity Information screen displays the company Name, Entity Number, EIN, Address (or Foreign), Dates, and has sections for the Return/Entity Type, Failed Life Return, and Business Activity information. We recommend that you visually review and verify this information.

• **Business Codes** link: Select link to view a Help screen where another link exists to the IRS Business Activity Codes.

Entity Information: For the Electronic Organizer returns, enter the Name as desired that populates the
Tax Return. A check box is provided for Name changes. For Annual Statement returns, the name from
the Annual Statement is automatically filled in on both the federal and state the tax return. Enter the Entity
number in the field provided. The federal EIN is only needed for taxable entities, not divisions,
eliminations, or subconsolidation entities. A check box is provided if EIN is Applied for.

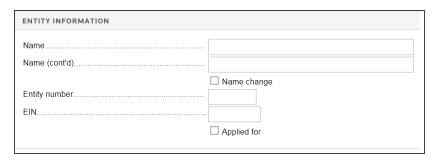


Figure 2:1

Address: Address information is not required for the eliminations or the subgroup subconsolidation
return. For Annual Statement returns, the federal and state tax return automatically fills in the address that
is shown on the Annual Statement. Included are Address, City, State (drop-down list), and ZIP fields for
domestic addresses with a check box to indicate an Address Change. Foreign addresses include
Province, Country (drop-down list), and Postal Code.

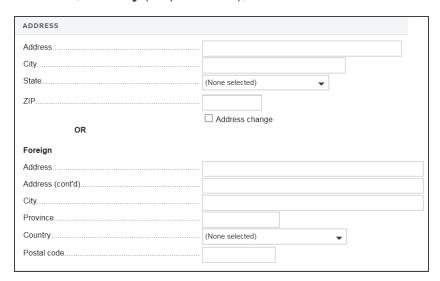


Figure 2:2

• **Return/Entity Type**: Select the return type, entity type, and data source.

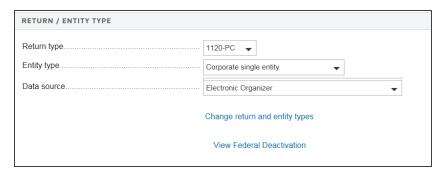


Figure 2:3

• **Failed Life Return**: If the life annual statement is available, select the applicable check box to activate 1120-PC and/or deactivate 1120L.

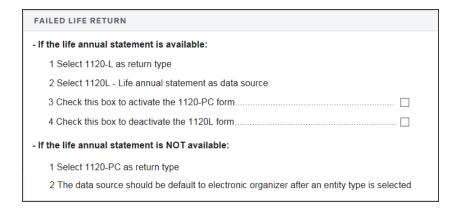


Figure 2:4

Date of incorporation: The date is only needed for taxable entities, not divisions or elimination returns.
 Select the Pre-1900 hyperlink if the date is before 1900. Enter the Month, Day, and Year of incorporation.
 Do not enter dates after 1900 here.

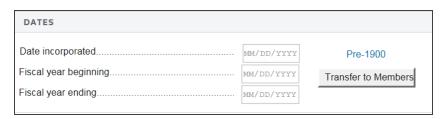


Figure 2:5

• Business Activity: Select the Business Codes link to look up the Business Activity Code and enter it in the field provided. A check box indicates if the business in Inactive. Type in the **Principal business activity** and the **Product or service**.

BUSINESS ACTIVITY	
Principal business code	
	☐ Inactive
Principal business activity	
Product or service	

Figure 2:6

RETURN AND PRINT OPTIONS

One of the choices under the **Basic Options** tab is to enter the number of federal and state returns. You can make selections to print or suppress reports and summaries and indicate the items printed on every page, on the attachments, or on non-tax form items.

Navigation: Organizer > General information > Return and Print Options > Basic Options tab

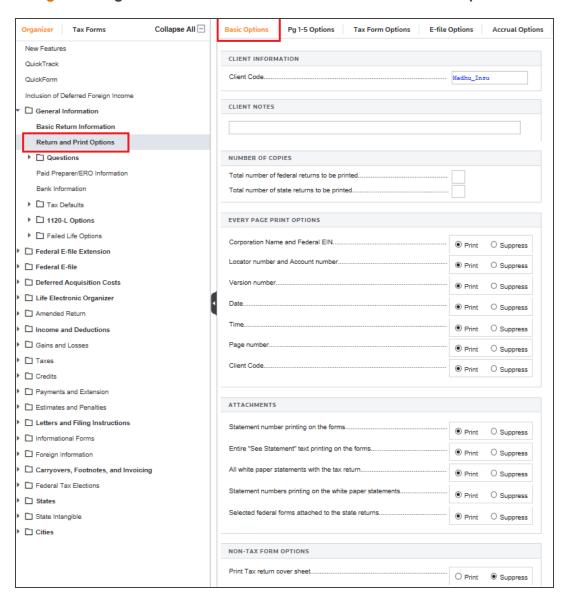


Figure 2:7

TAX FORM OPTIONS

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Chapter 2: Working in the Tax Application

This page shows calculation options for Schedules D, M-1, M-3, PN, and N.

General Information

There are also some form calculation check boxes for some forms such as Forms 1118, 1120-W, 1138, 1139, 2220, 4466, and 4562. A check box is provided to print the return with override indicators at the bottom of the form.

12	Chapter 2: Working in the Tax Application General Information
Navigat	tion: Organizer > General Information > Return and Print Options > Tax Form Options tab

Basic Options	Pg 1-5 Options	Tax Form Options	E-file Options	Accrual Options
SCHEDULE D				
☐ Carry Capita		s to taxable entity types o		Consolidated)
SCHEDULE M-1				
☐ Print Schedu	ule M-1 when the Schedu	ıle M-3 is used		
SCHEDULE M-3				
Schedule M-3	Options			
SCHEDULE N				
SUPPRESS P	inting of Schedule N (Con	mplete) IPPORTING SCHEDULES	FOR:	
	N - Question 3 N - Question 6a			
SCHEDULE PH				
☐ Print Schedu	ule PH worksheet			
_	g of detail supporting sch	nedules for:		
☐ Interest	☐ Capital gain ☐ Ownership			
Royalties	☐ Dividend carry	/over		
FORM 1118				
☐ Carry Foreig	n Dividend Gross-up from	m Form 1118 to Schedule	s C and M-1	
FORM 1120-W				
	V, page 1 in compressed V, Schedule A, pages 2 a	format (Override) and 3 in compressed form	at (Override)	
1125-A				
COGS Options	5			

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Figure 2:8

asic Options Pg 1-5 Options Suppress ming instructions for For	Tax Form Options	E-file Options A	ccrual Option	
□ Suppress print of Form 1139 with Federal Return				
FORM 2220				
PRINT SEQUENCE Print in proper sequence		0 seasonalized method 0 annualized method		
Print out of IRS sequence Print 2220, pages 1 and 2 in compr Print 2220, Schedule A, pages 3 ar		(Override)		
FORM 2439				
☐ Suppress print of Form 2439, Copy	/ A			
FORM 4466				
□ Compute Form 4488 □ Suppress filing instructions for Form □ Suppress Print of Form 4486	n 4466			
FORM 4562				
COMPUTE OPTIONS				
Carry federal depreciation to all Use SL table rates for tax prefer	_			
Calculate MACRS SL as basis of the contract of the contra		URO assets		
Compute book depreciation and	amortization			
Reduce book basis for Section 1				
Number of years to project deprecial Number of months to compute dep				
PRINT OPTIONS				
PRINT DEPRECIATION DETAIL U	SING SUPPRESS WI	ITE-PAPER DETAIL FOR		
PRINT DEPRECIATION DETAIL U O white-paper categories the order in which they are enter	O AMT depreci	ation ation		
O white-paper categories	O AMT deprecion ACE deprecion Both AMT ar	ation ation d ACE depreciation detail		

Figure 2:9

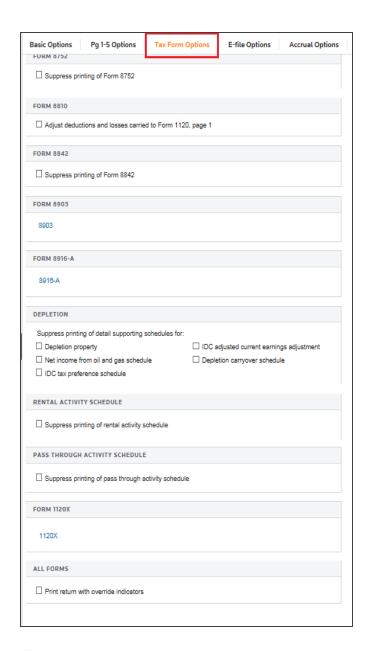


Figure 2:10

M-3 OPTIONS

According to the M-3 rules from the IRS, the M-3 must be filed if the entity has \$50 million or more in assets, which is an increase from \$10 million in 2016. If an M-3 is filed, then a Schedule N reconciliation is not required. For additional M-3 rules and instructions, see www.irs.gov.

There are various M-3 options for calculation, print, and suppression of amounts. Select the **Schedule M-3 Options** link to view the Schedule M-3 options shown below.

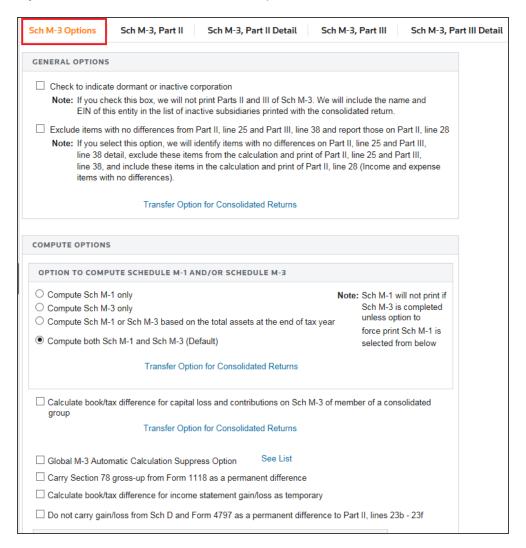


Figure 2:11

Mixed Group 1120/L/PC Group Entity check box

The entity check boxes at the top of the Schedule M-3 tax form automatically populate for Mixed Group entities.

Navigation: Tax Forms > LNL PC Schedule M-3/Form 8916 > Page 1

SCHEDULE M-3 (Form 1120-PC)	Net Income (Loss) Reconciliation for U.S. Property and Casualty Insurance Companies With Total Assets of \$10 Million or More	OMB No. 1545-01
Department of the Treasury Internal Revenue Service	► Attach to Form 1120-PC. ► Go to www.irs.gov/Form1120PC for instructions and the latest information.	-
Check applicable box(es).	(1) Non-consolidated return (2) Consolidated return (Form (3) X Mixed 1120/L/PC group (4) 1 Dormant subsidiaries scher	•
Name of corporation (con	mmon parent, if consolidated return)	r identification numbe
Part I Financia	al Information and Net Income (Loss) Reconciliation (see instructions)	
1a Did the corpora	ation file SEC Form 10-K for its income statement period ending with or within this tax year?	
No. Go to b Did the corpora Yes. Skip No. Go to	lines 1b and 1c and complete lines 2a through 11 with respect to that SEC Form 10-K. o line 1b. See instructions if multiple non-tax-basis income statements are prepared. stion prepare a certified audited non-tax-basis income statement for that period? line 1c and complete lines 2a through 11 with respect to that income statement. o line 1c. stion prepare a non-tax-basis income statement for that period?	
No. Skip	plete lines 2a through 11 with respect to that income statement. lines 2a through 3c and enter the corporation's net income (loss) per its books and records on line statement period: Beginn Beginn Beginn Beginn	ine 4a.
b Has the corpora Yes. (If "Y	ation's income statement been restated for the income statement period on line 2a? Yes," attach an explanation and the amount of each item restated.)	
line 2a?	ation's income statement been restated for any of the five income statement periods preceding 'es," attach an explanation and the amount of each item restated.)	the period on
3a Is any of the co	rporation's voting common stock publicly traded?	
No. If "No		

Figure 2:12

Global M-3 Automatic Calculation Suppression Check box

There is an option to suppress the automatic calculation of the following items on the Schedule M-3 for 1120, 1120-PC and 1120-L for Annual Statement and Electronic users. If this check box is selected, the automatic calculations listed are suppressed. However, if you enter amounts in the M-3 Organizer, the amounts flow to the M-3 as overrides.

General Information

Navigation: Organizer > Return and Print Options > Tax Form Options. Select the Schedule M-3 link. On the resulting M-3 Sch Options tab screen, scroll down to the Compute Options section.

Select the **See List** link to view a list of suppressed items.

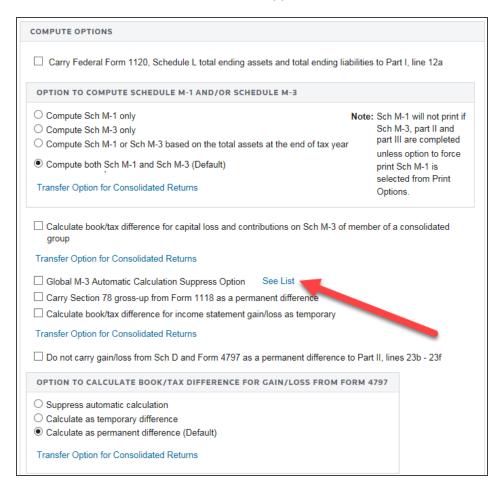


Figure 2:13

Select the check box to activate the Global M-3 Automatic Calculation Suppress Option.

☑ Global M-3 Automatic Calculation Suppress Option

Note: Selecting this option suppresses the automatic calculation of following items on Sch M-3

Gross capital gains from Sch D, excluding amounts from flow-through entities (Part II, line 23b)

Gross capital losses from Sch D, excluding amounts from flow-through entities, abandonment losses, and worthless stock losses (Part II, line 23c)

Net gain/loss reported on Form 4797, excluding amounts from flow-through entities, abandonment losses, and worthless stock losses (Part II, line 23d)

Abandonment losses (Part II, line 23e)

Worthless stock losses (Part II, line 23f)

Addback of credit for alcohol used as fuel

Addback of Biodiesel and renewable diesel fuels credit

Recapture under Section 179 and 280F (Part II, line 26)

Meals and entertainment (Part III, line 11)

Domestic production activities deduction (Part III, line 22)

Depreciation (Part III, line 31)

Employment credits wage reduction (Part III, line 37)

Reduction in Research and Development expense by credit (Part III, line 37)

Extraterritorial income exclusion (Part III, line 37)

Passive loss adjustment (Part III, line 37)

Figure 2:14

REVIEWING THE TAX RETURN

We provide different reconciliations to review your tax return amounts such as the comparison of the NAIC Annual Statement income to the taxable income and the reconciliation of the taxable income to the Schedule M-3.

RECONCILIATIONS OF THE ANNUAL STATEMENT INCOME TO TAXABLE INCOME

Worksheets in the Tax Summary reconcile the Annual Statement income to the taxable income. The Tax to A/S Reconciliation, Income Reconciliation, and Income Tax Return Summary Worksheets helps you reconcile the Annual Statement income to the 1120-PC or 1120-L tax return income by displaying any reclassifications, tax adjustments, and M-1 adjustments.



If you want this reconciliation to consolidate in an 1120-L or 1120-PC subgroup with Annual Statement returns and Electronic Organizer returns, you must enter amounts on this worksheet.

Navigation: Tax Forms > Federal > 1120-L Corporate Income Tax Return > Tax Summary. Select one of the following tabs:

- Tax to A/S Reconciliation
- Income Reconciliation
- Income Tax Return Summary
- Summary Tax Comps
- Reclass Summary
- Federal Tax Forms Summary

1120-L Tax to A/S Reconciliation Screen

Tax to A/S Reconciliation	Income Reconciliation	Income Tax Return	Summary	Summa
Tax Return to Annual Stateme	ent Reconciliation			
GROSS INVESTMENT INCO	ME RECONCILIATION			
Total investment income per a	Schedule B	ıt		1
	differences			1
Totals from NAIC annual state	ement			1
	120, Schedule D			1
Total tax to annual statement	differences			1
SCHEDULE F RESERVES RE	CONCILIATION			
Total Reserves - Schedule F, Total reserves - per reconcilia Difference	tion	Beginning	Ending	1
NAIC RESERVES RECONCIL	LIATION PAGE 3 TO PAGE 4			
	NAIC annual statement page 3. NAIC annual statement page 4.			1

Figure 2:15

1120-L Income Reconciliation

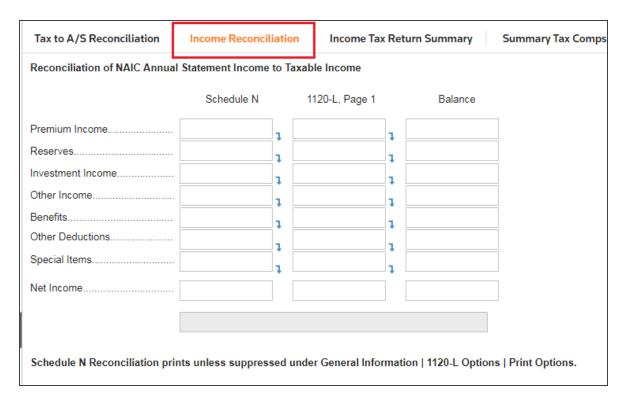


Figure 2:16

1120-L Income Tax Summary

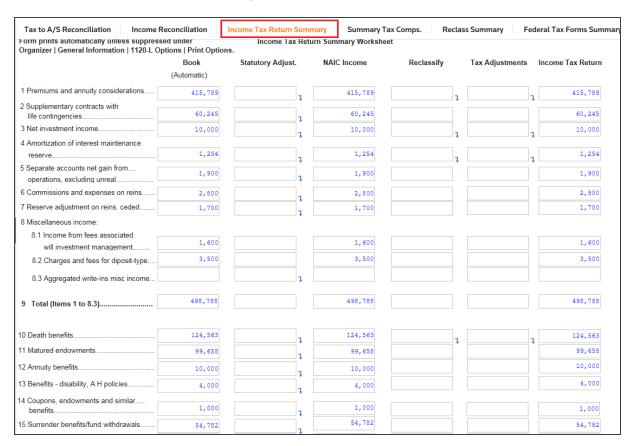


Figure 2:17

1120-L Summary Tax Comps

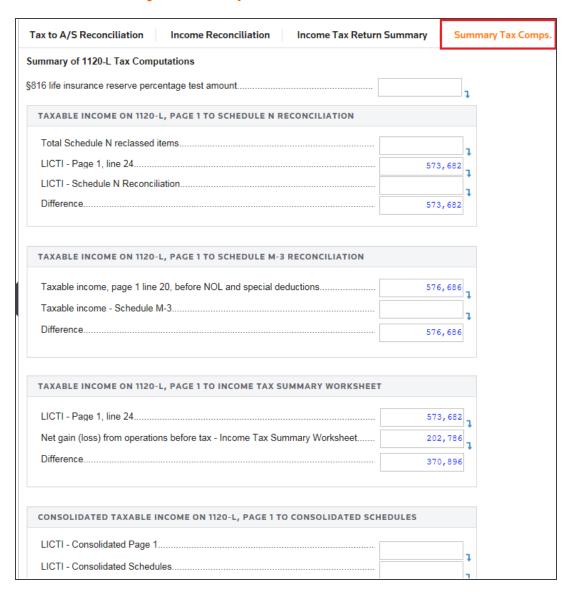


Figure 2:18

1120-L Reclass Summary

Tax to A/S Reconciliation Income Reconciliation Income Ta	Reclass Summary		
Summary of Statutory Reclassed Items			
	Totals		
Premium Income		1	
Reserves		1	
Investment Income		1	
Other Income		1	
Benefits		1	
Other Deductions		1	
Special Items		1	
Total Income			

Figure 2:19

1120-L Federal Tax Forms Summary

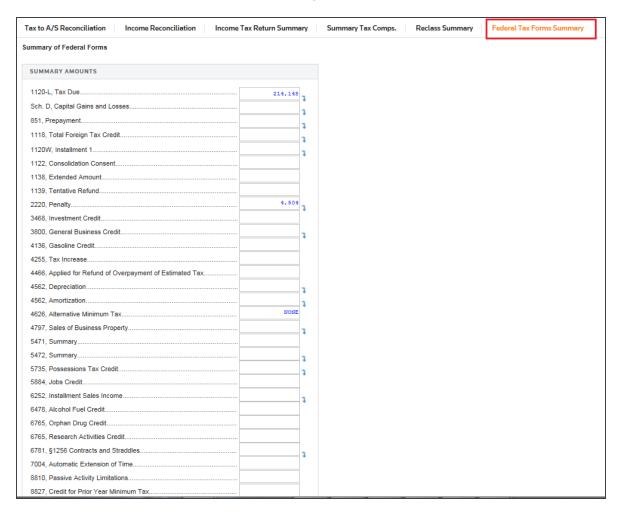


Figure 2:20

Reconciliations of Taxable income to other Schedules

Certain worksheets in the Tax Summary reconcile the taxable income to other tax schedules. The 1120-PC Taxable Income to Schedule M-1 and Taxable Income to Schedule M-3 Income worksheets, for example, show the 1120-PC or 1120-L tax return income by displaying any reclassifications, tax adjustments, and M-1 adjustments.

Navigation: Tax Forms > Federal > 1120-PC Corporate Income Tax Return > Tax Summary. Select one of the following tabs:

- Income Tax Return Summary (similar to 1120L)
- Tax to A/S Reconciliation (similar to 1120L)
- Taxable Income Reconciliation (see below)
- Federal Tax Forms Summary (similar to 1120L)

1120-PC Taxable Income Reconciliation

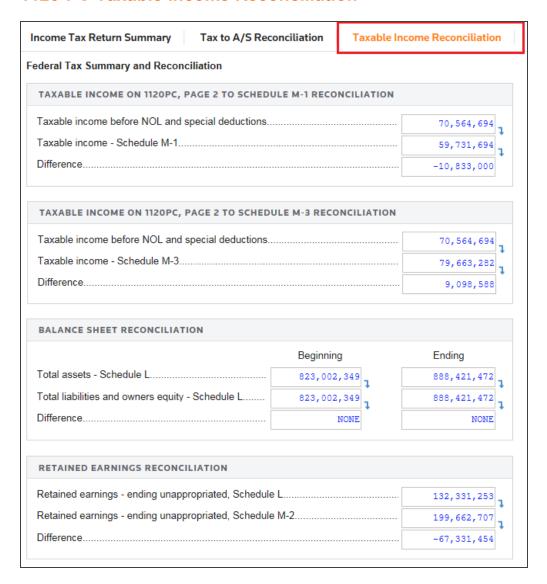


Figure 2:21

DIAGNOSTICS

The system provides diagnostics to help you determine inconsistencies, omissions, or override errors. To review diagnostics, select **View > Diagnostics**, and then select the type.



Figure 2:22

In the left pane, the tax application categorizes diagnostics into three types for **Federal**, **States**, and **Cities** categories:

- Severe: Should be cleared before printing the return (for example, an out-of balance return).
- **Informational**: Shows special calculations and the effects of overrides (such as schedules matched to line items of the return). It can also display print and tax return errors that should be addressed before filing.
- **E-file**: Three types of e-file diagnostics must be cleared if the return is to be accepted by the IRS or the state tax departmen
 - Electronic Filing Alerts.
 - Electronic Filing Rejects: Errors the tax application has detected that must be cleared to e-file.
 - E-file XML Validation errors: Errors detected after creating the e-file. These must be cleared to get a qualified return.

CHAPTER 3: SELECTING THE DATA SOURCE

There are two data sources for your Insurance returns:

- Import data from an NAIC Annual Statement. (See NAIC Annual Statement (page 30).)
- Direct entry of data in the Electronic Organizer. (See **Electronic Organizer (page 34)**.)

This selection is made when creating the return.

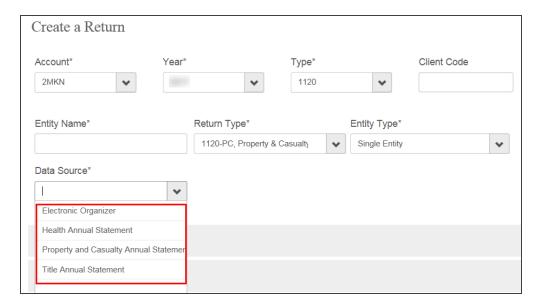


Figure 3:1

The data source selection depends on the **Return Type** selected.

RETURN TYPE	DATA SOURCES
1120-PC	Electronic Organizer
	Health Annual Statement
	Property and Casualty Annual Statement
	Title Annual Statement

RETURN TYPE	DATA SOURCES
1120L	Electronic Organizer
	Life Statement
	Separate Accounts Annual Statement

NAIC ANNUAL STATEMENT

The bulk of the information needed to prepare insurance income tax returns (1120-L and 1120-PC) is found in the National Association of Insurance Commissioners (NAIC) Annual Statement. NAIC determines the standards for financial reporting for insurance companies. The Annual Statement information is stored in designated NAIC files that are then filed with the regulatory state. Each file is identified by a standard name that indicates the return type and the filing period to which it pertains, and each insurance company's unique NAIC number.

An import of the NAIC Annual Statement file populates the Annual Statement of the Organizer pages, which then flows to the appropriate Tax Forms in the tax application. Not all data is transferred from the Annual Statement, only the data that is needed for tax compliance calculations and print is imported into the Organizer.

To transfer the NAIC Annual Statement for the 1120-L or 1120-PC tax returns, choose the correct data source type. The tax application allows the transfer of these types of Annual Statements:

- Life (1120-L)
- Separate Accounts (1120-L)
- Property and Casualty (1120-PC)
- Health (1120-PC)
- Title (1120-PC)

NAIC ANNUAL STATEMENT TRANSFER

You can import NAIC data directly from their Annual Statement file to the appropriate place in the tax application. However, only certain pages, and not the entire statement, are transferred into the Annual Statement Organizer because the rest is not needed. If additional data is desired, the client can use the Electronic Organizer to add this information.

To transfer data:

- 1. On the Organizer tab, select **NAIC Annual Statement Transfer**.
- 2. Verify the path and filename, transfer format, and filing year are correct. You must be able to fit the entire path, including the TXT extension inside the field provided.
- 3. Select Browse.
- 4. Browse to the import file, and select **Open**.
- 5. Select the **Transfer Format** drop-down box. This lists the available transfers.
- 6. Select the **Year** drop-down box. Prior years are available for life and separate account annual statements and LRD transfers.
- 7. After verifying the information, select **Transfer**, and then select **OK**.

Data transferred into the Annual Statement pages from an NAIC statement flows automatically to the provided yellow tax detail workpapers. Workpapers are used to show the calculations and how a particular number in a return was derived. You can print the workpapers with the federal return, or print them separately along with the federal schedules that support the return. They are available for the preparer's use and are intended to simplify the review process, as well as provide an audit trail.

ANNUAL STATEMENT TRANSFER FOR SHORT YEAR RETURNS

Income statement items for the short year tax return period are automatically prorated based on the number of days in the short year when compared to the total number of days in the tax year. In the example below, the income statement amounts would be calculated as half of the full year transferred amounts. Balance sheet items are not prorated.

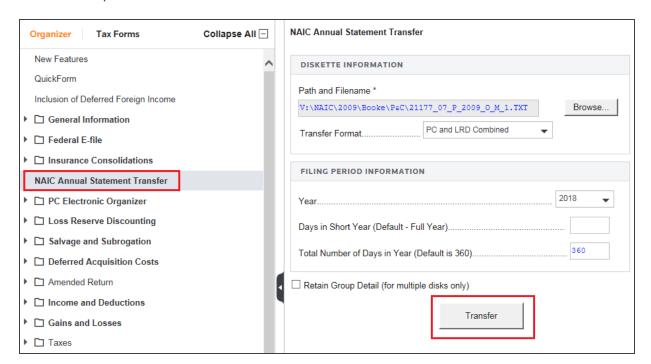


Figure 3:2



The tax software supports Annual Statement transfers only. The import of quarterly statement files is not supported.

NAIC MAPPING TO THE TAX RETURN

Worksheets are available to identify mapping of the NAIC Annual statement to 1120-L and 1120-PC, and to assist in the reconciliation and preparation of the tax return. There are two separate files available:

- Property and Casualty mapping (https://www.riahelp.com/html/2020/reports/ins_mapping/1120PC_ Property_and_Casualty_Mapping.pdf)
- Life Annual Statement mapping. (https://www.riahelp.com/html/2020/reports/ins_mapping/1120L_Life_ Annual Statement Mapping.pdf)

The files are updated annually to reflect the latest tax law changes.

STATUTORY-TO-TAX ADJUSTMENTS

Important differences between accrual and statutory accounting methods require special statutory-to-tax adjustments that are made when preparing the federal and state tax returns. Adjustments are made automatically when transferring the Annual Statement.

Statutory-to-tax adjustments are made to the statutory data of the transferred Annual Statement balances to arrive at net taxable income for the federal return. These adjustments follow the same general philosophy as those made to book income for a domestic corporation. The most common example is the adjustment made when depreciation for financial reporting purposes differs from depreciation for tax purposes.

Other adjustments that must take place for the taxable income computation include:

- Tax-exempt interest
- · Change in due and accrued dividends
- · Change in deferred and uncollected premiums
- · Change in deposit type contracts
- Premium amortization
- Capital gains
- · Elimination of change in loading
- Elimination of home office rent
- Elimination of NAIC amortization
- Elimination of NAIC depreciation
- Elimination of market discount accrual
- Difference in collected and earned real estate
- Interest on encumbrances
- · Increase in loading on deferred & uncollected premiums
- · Investment expenses.

ELECTRONIC ORGANIZER

If the insurance company is not required to file an Annual Statement, data can be entered directly into the 1120-L or 1120-PC Electronic Organizer. The data source method selected should be **Electronic Organizer**, not **Annual Statement**.



Data that is directly entered in the Annual Statement Organizer pages is not supported. All data entry should be made in the 1120-L or 1120-PC Electronic Organizer.

SCHEDULE M-3

There are two ways to complete the data entry for Schedule M-3 in the Electronic Organizer. The first method, DIF import files, is preferred because it saves you the most time.

DIF Import Files

- DIF import files are used to import data for all three parts of Schedule M-3.
- Part I of Schedule M-3 is used only for single company or top consolidated returns.
- DIF import files are available for 1120-L, 1120-PC, and 1120 separate returns, including Part I for top consolidations.
- Use the Schedule M-3 DIF/KAT files located at this link (https://www.riahelp.com/html/2020/guides/1120/2020 DIF 1120 Sch M-3.zip) to import the data.

Data Entry

Entering Schedule M-3 data directly into the Electronic Organizer. Data can be directly entered in the M-3 Organizer fields. The navigation is:

- 1120L: Organizer > Life Electronic Organizer Page 7 > Schedule M-3
- 1120PC: Organizer > PC Electronic Organizer Page 8 > Schedule M-3.

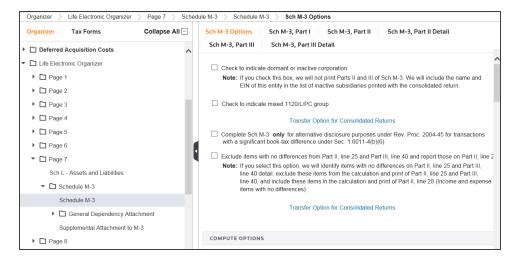


Figure 3:3

STATUTORY-TO-TAX ADJUSTMENTS

Because tax adjustment balances are entered directly into the Organizer, there are no statutory-to-tax adjustments. Statutory tax adjustments are used for Annual Statement users only.

ADJUSTMENTS AND RECLASSES

Adjustments, which are made either automatically or entered directly in the Organizer while preparing the return, are one-sided only. However, Reclasses are two-sided entities with both a debit and credit amount entered. An example of a reclass adjustment occurs when an amount is included in **Other Income** when it should have been included in **Interest Expense**.

You can reconcile a balanced return back to the statutory calculations through a summary of reclasses and tax adjustments. This summary is an important part of the supporting documentation of the insurance return.

Navigation: Tax Forms > Federal > 1120-PC Corporate Income Tax Return > 1120-PC Pg 1-8 > 1120-PC, Page 2 tab

Select the link on line 13 to view the yellow detail.

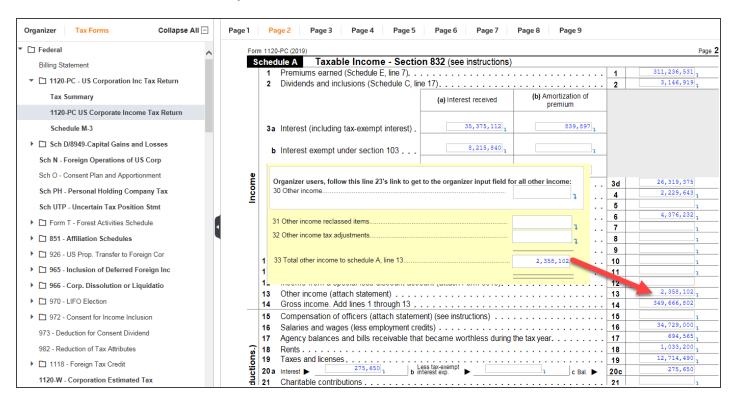


Figure 3:4

Select the link (blue turn-down arrow) in the Other Income field on the tax return.

	6	Capital gain net income (attach Schedule D (Form 1120))	6	4,376,232
	7	Net gain or (loss) from Form 4797, Part II, line 17 (attach Form 4797)	7	1
	8	Certain mutual fire or flood insurance company premiums (section 832(b)(1)(D))	8	1
	9	Income on account of special income and deduction accounts	9	1
	10	Income from protection against loss account (see instructions)		1
	11	Mutual interinsurers or reciprocal underwriters - decrease in subscriber accounts	11	1
	12	Income from a special loss discount account (attach Form 8816),	12	
	13	Other income (attach statement)	13	2,358,102
	14	Gross income. Add lines 1 through 13	14	349,666,802
ons.)	15	Compensation of officers (attach statement) (see instructions)	15	1
	16	Salaries and wages (less employment credits)	16	34,729,000
	17	Agency balances and bills receivable that became worthless during the tax year	17	694,565
	18	Rents	18	1,033,200
	19	Taxes and licenses	19	12,714,490
<u>cti</u>	20 a	Interest 275,650 Less tax-exempt c Bal.	20c	275,650

Figure 3:5

Scroll down to **Other Income Reclassed Items** or **Other Income Tax Adjustments**, which are shown on the yellow detail image. Select the **Other Income** tab to view a screen where you can enter adjustments.

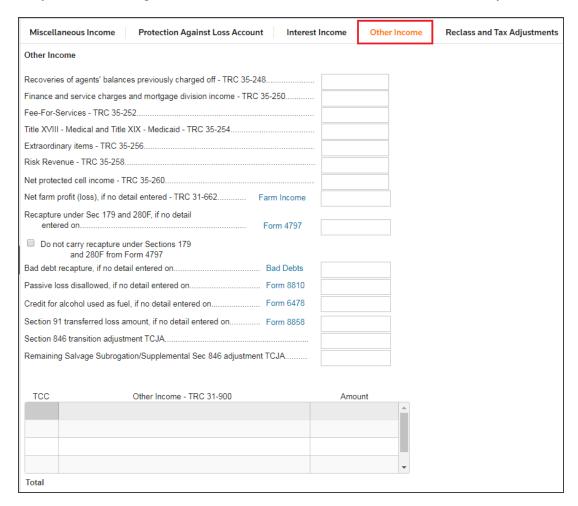


Figure 3:6

RECLASSES IN BALANCE

To keep a return in balance, reclass items must be balanced entries. You can verify that the return is balanced by navigating to the **Total Reclasses per reconciliation** field, which is the second field shown on the screen below and is outlined with a box.

Navigation: Tax Forms > Federal > 1120-PC Corporate Income Tax Return > Tax Summary > Tax to A/S Reconciliation tab

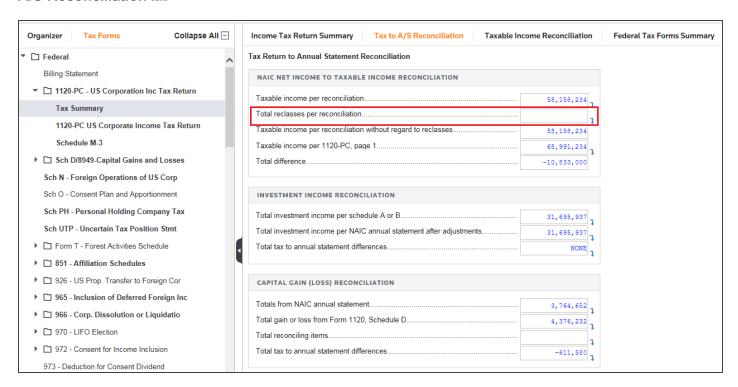


Figure 3:7

You can select the field and use the down arrow link to open the **Summary of Statutory Reclassed Items**. If the return is in balance, a message stating this appears at the bottom of the screen.



Figure 3:8

CHAPTER 4: SETTING UP A RETURN

To create and set up your insurance return, choose the proper return type, entity type, and data source. If these selections are not accurate, the compute, print, and e-file components will not work correctly when creating an insurance consolidation.

There are two ways to create your return:

- Rollover a previous year's return, so that the prior year ending balances are shown in the beginning balance columns for the current year.
- Create an entirely new return, and either import or enter the beginning and ending balances for the balance sheet items.

STEP 1: ROLLOVER A RETURN FROM THE PRIOR YEAR'S RETURN

ROLLOVER OF AN 1120 RETURN

Rollover of an 1120 parent or subsidiary company is relatively straightforward. Choose the rollover option on the side of the screen or use a batch rollover to transfer your year end balances to the current year return.

ROLLOVER OF THE 1120-PC AND 1120-L RETURNS

We provide two options to flow prior year balances to the tax return:

- Option 1: The balances come from the current year Annual Statement.
- Option 2: The balances come from rolled over prior year balances.

STEP 2: ENTER FEDERAL TAX ID NUMBER AND ENTITY INFORMATION

The federal tax ID number (EIN) is **mandatory** for all returns except for elimination returns, subgroup subconsolidation returns, divisions, and consolidated returns. The tax ID can be reviewed in **Organizer > General Information > Basic Return Information > Entity Information** tab of the return created.

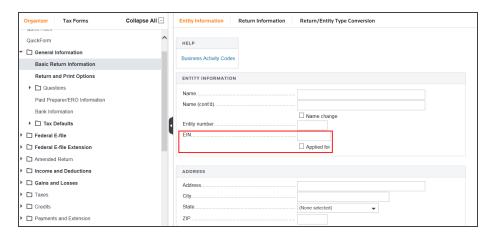


Figure 4:1

REQUIREMENTS

The tax ID (EIN) is **required**/not required for the following types of entities:

- Parent, Subsidiary, or Corporate Single Entity: The tax ID is *required* for the single company returns.
- Subgroup Subconsolidation: Tax ID is not required.
- Top consolidation (topcon) company: The Parent tax ID transfers to this level. This is not required.
- Eliminations: Tax ID is not required.
- Division: Tax ID is not required.
- Divisional Subconsolidation: Tax ID is required, as this represents a legal filing entity.

If you have applied for a tax ID, the **EIN Applied for** check box is available on the **Entity Information** screen below the EIN.

STEP 3: CHOOSE RETURN/ENTITY TYPE

Review the data found on the **Entity Information** tab after creating or rolling over a return.

Navigation: Organizer > General Information > Basic Return Information > Entity Information tab.

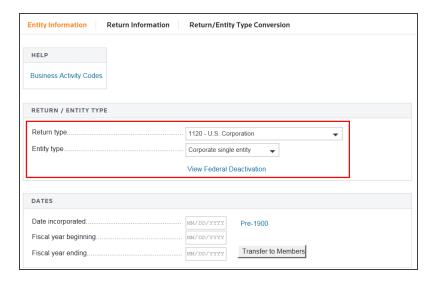


Figure 4:2

Scroll down to the **Return/Entity Type** section. From the drop-down lists, select the **Return Type** and **Entity Type**.

STEP 4: COMPLETE DATA ENTRY IN THE ORGANIZER

Complete the data entry for the following items in the Organizer:

1. Enter the Ending Balances:

For 1120-L, navigate to **Organizer > Life Electronic Organizer > Page 3 > Sch F - Lines 1 through 6**. Select the applicable tab and enter reserves ending balances.

For 1120-PC, if the annual statement is not used, navigate in **Organizer > PC Electronic Organizer > Page 5. Enter the current premiums and losses in Schedule E - Premiums and Schedule F - Losses**.

2. Enter the detail for Gains and Losses: Navigate to **Organizer > Gains and Losses** and enter amounts if required for your tax return.

Step 4: Complete Data Entry in the Organizer

3. Enter the required detail for depreciable assets or use the summary override form at Income and **Deductions > Deductions > Depreciation and Amortization > General Depreciation and** Amortization > Asset Detail or 4562 Information > 4562 Overrides.



DIF files are available for importing Schedule M-3 data for both 1120-L and 1120-PC return types.

- 4. Enter the detail for Net Operating Losses: Navigate to Organizer > Carryover, Footnotes, and Invoices > Carryovers > Computed Carryover Detail > NOL Carrybacks or Carryover Detail to enter the carryover Net Operating Losses (NOL). Carryover NOL is entered by type of NOL, such as Regular NOL, Contributions, or Capitol Losses. There is a separate tab for each type.
- 5. Enter any other applicable items for your return, such as Schedule M-3.

CHAPTER 5: 1120L RETURNS

The IRS Form 1120-L, the US Life Insurance Company Income Tax Return, is used to report the income, gains, losses, deductions, and credits, and to figure the income tax liability of life insurance companies. Every domestic life insurance company, as well as every foreign corporation that would qualify as a life insurance company if it were a US corporation, must file a Form 1120-L. Insurance companies other than life insurance companies should file Form 1120-PC, the US Property and Casualty Insurance Company Income Tax Return.

Insurance Company A corporation is an insurance company if more than half of its business during the tax year is from the issuance of insurance or annuity contracts, or the reinsuring of risks underwritten by insurance companies.

Life Insurance Company A life insurance company is an insurance company in the business of issuing life insurance and annuity contracts, either separately or combined with health and accident insurance, or noncancellable contracts of health and accident insurance that meet the reserves test in Section 816(a). Guaranteed renewable life, health, and accident insurance that a corporation cannot cancel but reserves the right to adjust premium rates by classes, according to experience under the kind of policy involved, is treated as noncancellable.

LIFE INSURANCE RESERVES TEST

The **reserves test** requires life insurance reserves, as defined in Section 816(b), plus unearned premiums and unpaid losses (whether or not ascertained) on noncancellable life, health, or accident policies not included in life insurance reserves must make up more than 50% of total reserves as defined in Section 816(c). When determining whether the reserves test has been met:

- Life insurance reserves and total reserves must each be reduced by an amount equal to the mean of the aggregates at the beginning and end of the tax year, of the policy loans outstanding with respect to contracts for which life insurance reserves are maintained.
- Amounts set aside and held at interest to satisfy obligations under contracts that do not contain permanent guarantees with respect to life, accident, or health contingencies must not be included in either life insurance reserves (Section 816(c)(1)) or other reserves required by law (Section 816(c)(3)).
- Deficiency reserves must not be included in either life insurance reserves or total reserves.

FAILED LIFE

See Failed Life (page 46) for more information.

1120L UNIQUE ITEMS

See **Unique Items** (page 47) for more information.

FAILED LIFE

A life insurance company is in the business of issuing life, annuity, and certain health insurance policies. A failed life return is a Life Insurance company with a Life Insurance Annual Statement that does not meet the reserves qualifications to file on an 1120-L tax return per IRS rules. An insurance company that does not qualify as a life insurance company under the IRS rules files an 1120-PC tax return for the IRS's filing purpose.

Using The Life NAIC Import

If you have a failed life tax return and you want to import the Life Annual Statement, the return must be created as an 1120-L tax return in our tax application. After creation, you must import the Life Annual Statement and check the **Failed Life** check box to convert the life insurance data from the 1120-L. We then automatically populate the 1120-PC tax return. The 1120-PC tax return is the tax return visible on the Tax Forms page for filing to the IRS. The 1120-L tax return is disabled.

Which type of subgroup Subconsolidation does the failed life belong to?

Without regard to the way you created the failed life or the method you used to populate the failed life return data, the failed life tax return (1120-PC) is included in the 1120-PC subgroup for consolidation purposes. It can be confusing since you might have to create the failed life return by creating a life return to use the Life Annual Statement transfer, and then convert it to an 1120-PC return. The PC subgroup Subconsolidation consists of all the 1120-PC returns to be filed to the IRS, whether they are created as 1120-PC, or converted to 1120-PC because they are failed life returns.

Failed Life Conversion

Use the following steps to help you create your failed life return, if you are using the Life Annual Statement transfer method.

- 1. Create an 1120-L return.
- 2. Do not enter any numbers in the 1120-L Organizer at this point. Wait until after conversion to the 1120-PC to enter amounts in the Organizer.
- 3. Transfer the Life Annual Statement.

- 4. Turn off **Auto Compute** in the 1120-L return.
- 5. In the Failed Life Return section, select both check boxes at the bottom of the screen. One box deactivates the 1120-L; the other activates the 1120-PC area and the tax form. The failed life check boxes are at on the screen shown in the Organizer > General Information > Basic Return Information > Entity Information.

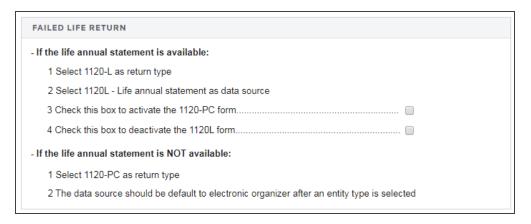


Figure 5:1

- 6. The 1120-PC tax forms now appear in Tax Forms and the 1120-PC Organizer. All Organizer entries must now be made in the 1120-PC Organizer, not in the 1120-L Organizer.
- 7. If this failed life return is to be consolidated with other returns, it must be included in an 1120-PC subgroup Subconsolidation.

UNIQUE ITEMS

DAC – Deferred Acquisition Costs

Deferred Acquisition Costs (DAC) are amortized under Section 848 and entered mostly on 1120-L returns, and occasionally on 1120-PC returns. The Deferred Acquisition Costs are located on the 1120-L, Page 4, Schedule G (go to **Tax Forms > Federal > 1120-L - US Corporation Inc Tax Return > 1120-L - US Corporation Inc Tax Return > Page 3**). These expenses are incurred when gathering new premiums that then must be amortized on the 1120-L tax return.

Annual Statement Users

The tax application automatically transfers in **Premiums**, **Advance Premiums**, and **Deferred and Uncollected Premiums** from the Annual Statement.

Adjustments to DAC

To make adjustments in each premium type, choose a tab in the **Direct Business Premiums Worksheet** such as **Annuity**, **Group Life**, or **Other Life**. In the **Other Adjustments to Premiums** column in the last row, you can enter adjustment in the field titled **Other Adjustments**.

The **Totals** tab sums all three tabs for review purposes.

Navigation: Organizer > Deferred Acquisition Costs > Direct Business > Direct Business Premiums
Worksheet > Totals tab

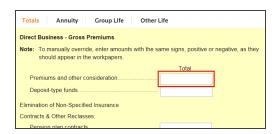


Figure 5:2

Navigation: Organizer > Deferred Acquisition Costs > Direct Business > Direct Business Premiums Worksheet > Annuity tab

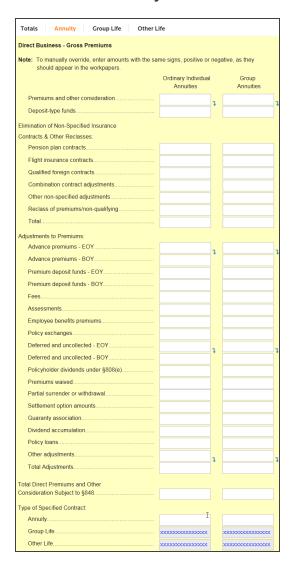


Figure 5:3

Schedule T

The Annual Statement Schedule T provides state premium numbers for the state tax returns. **Schedule T** in the Organizer is automatically populated when you import the Annual Statement for Life and PC Annual Statement returns. The premium total numbers also populate the **Allocation and Apportionment** area automatically for the states once the state area is activated.

Navigation: Organizer > Life Annual Statement > Page 48 - Schedule T

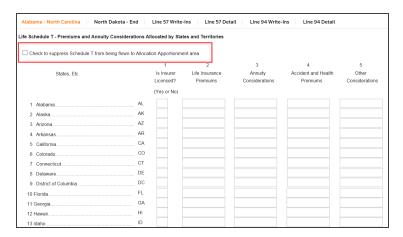


Figure 5:4



If you want to suppress the Schedule T premium amounts from populating the **States Allocation** and **Apportionment** area, use the check box in the Organizer at the top of the Schedule T. The figure above shows the check box to suppress Schedule T.

Organizer users can only enter the data directly into the **Allocation and Apportionment** area if needed.

Navigation: Organizer > States > Allocation and Apportionment > Data Entry > Sales Data Entry > Receipts from Sales



Figure 5:5

CHAPTER 6: 1120-PC RETURNS

The IRS Form 1120-PC, the US Property and Casualty Insurance Company Income Tax Return, is filed to report the income, gains, losses, deductions, credits, and to figure the income tax liability of insurance companies other than life insurance companies. Life Insurance companies file the Form 1120-L, unless they are failed life returns. If it is a failed life return, it is filed to the IRS on an 1120-PC return.

1120-PC UNIQUE ITEMS

Loss Reserve Discounting (LRD)

See Loss Reserve Discounting (LRD) (page 51) for more information.

Salvage and Subrogation

See Salvage and Subrogation (page 61) for more information.

Failed Life

See Failed Life (page 46) for more information.

Deferred Acquisition Costs (DAC)

The Deferred Acquisition costs (DAC) are most commonly entered on the 1120-L returns. These are the expenses incurred when gathering new premiums and amortized under Section 848.

See DAC - Deferred Acquisition Costs (page 47) for more information.

LOSS RESERVE DISCOUNTING (LRD)

LRD has two ways to discount: company experience and treasury experience. The tax software supports the Treasury basis (IRS) and the Company experience basis calculations, computing the discount factors back to accident year (AY) +14 years.

Loss Reserve Discounting (LRD)

The Loss Reserve Discounting (LRD) calculations require the transfer of information from Schedule P of the Property and Casualty Annual Statement and the company payment pattern calculations also require information from Schedule P. You can download this information from the NAIC files using either the 1120-PC and LRD combined transfer or the separate LRD transfer, or you can enter the information into the LRD Annual Statement screens.

Loss reserves can be discounted using the IRS discount factors or company payment patterns. The system default for Loss Reserve Discounting uses the IRS factors. A combination of the IRS factors and company payment pattern can be used. This option is provided by the company's line of business.



On a title insurance company, we do not calculate the IRS discount factors for the miscellaneous casualty area.

For company experience basis, the NAIC file can never synchronize with the LRD schedule in Organizer. The reasons are:

- 1. The two-year gap between the NAIC Schedule P data and tax. For example, the 2018 imported Schedule P data is not used for the tax calculation until the 2020 tax year.
- 2. Company experience basis requires a minimum of five (5) years of a company's historical payment pattern data. The current year NAIC Schedule P does not have this.

For example, for a company to use company experience as the basis to discount its loss reserves in the 2020 tax year, it needs data from NAIC Schedule P for tax years 2019, 2018, 2017, 2016, and 2015. To see how our software calculates LRD using the company experience basis, you need to enter, at a minimum, Schedule P data for years 2019, 2018, 2017, 2016, and 2015 into Organizer. In real life, our software automatically rolls over and transfers Schedule P prior year information for you.

LRD Lines

The lines of business can be calculated all by one method or a combination of two methods: the company payment pattern and/or the IRS payment pattern. The company payment pattern comes from the Annual Statement transfer. The IRS payment pattern is a compilation of the industry averages. The loss reserves can be chosen by lines; one calculated by the payment pattern and the other calculated by the IRS payment pattern

Compute Options

Navigation: Organizer > Loss Reserve Discounting > Options > Compute Options

On the **Elections** tab, select the lines of business and years to discount using company payment pattern on this tab.

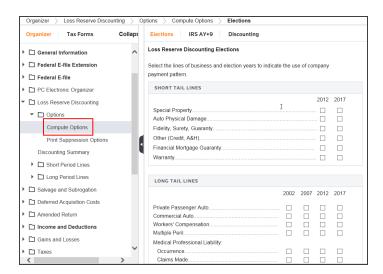


Figure 6:1

The IRS AY+9 tab shows the payment pattern the IRS uses in computing discount factors.

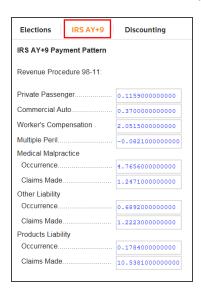


Figure 6:2

The **Discounting** tab gives you options such as:

- Discount loss reserves separately for accident year's prior to AT +10.
- Discount loss reserves using only the unpaid losses, column 24 of Sch P.
- Discount International loss reserves using the 10 year method.
- Do not apply the discounted statutory reserve limited (S846).
- Check to discount Other, Credit and AH (Part L).

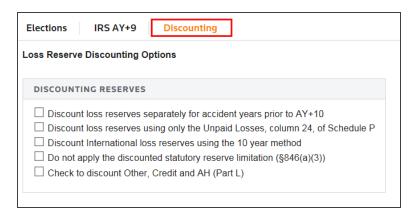


Figure 6:3

Print Suppression Options

Navigation: Organizer > Loss Reserve Discounting > Options > Print Suppression tab

On the **Global** tab, the **Global LRD Print Suppression Options** allow you to suppress the following items by selecting the check box:

- Loss Reserve Discounting Summary
- · Short and Long period summaries
- All detail
- Company payment pattern detail
- · Reserve detail
- · Group A&H, Other A&H detail

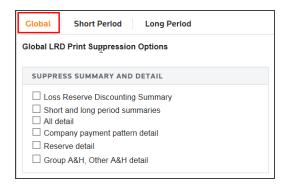


Figure 6:4

On the **Short Period** tab, the **Short Period Suppression Options** allow you to suppress the following:

- Suppress **Summary and Detail** print items by selecting an item check box.
- Suppress Company Payment Pattern Detail by Line of Business by selecting an item check box.
- Suppress Reserve Detail by Line of Business by selecting an item check box.

Loss Reserve Discounting (LRD)

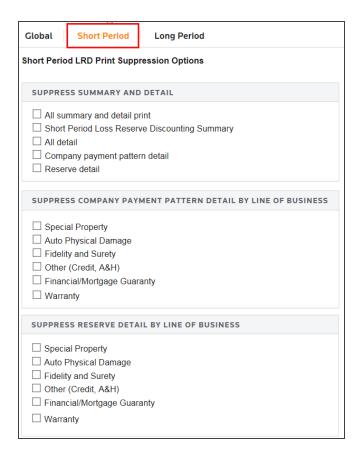


Figure 6:5

On the **Long Period** tab, the **Long Period Suppression Options** allow you to suppress the following:

- Suppress Summary and Detail
- Suppress Company Payment Pattern Detail by Line of Business
- Suppress Reserve Detail by Line of Business

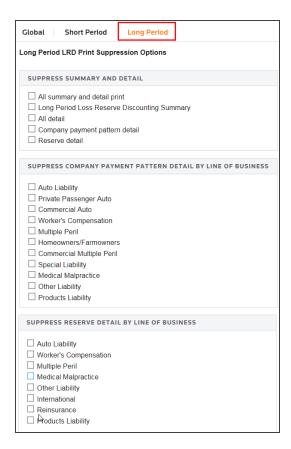


Figure 6:6

Discounting Summary

Navigation: Organizer > Loss Reserve Discounting > Discounting Summary > Summary Totals tab

This folder is where most of the LRD data is located.

- Summary Totals tab
- Short Period Lines tab
- Long Period Lines tab
- · Accident and Health tab
- IRS Discount Factors tab.

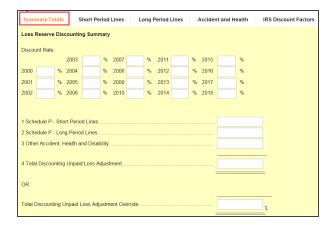


Figure 6:7

SHORT PERIOD LINES

For the following short period lines, you can see the amounts from the Company Payment pattern: the Annual Statement and the Loss Reserve Calculations. The Company Payment Pattern shows the last five years of data. The Annual Statement section displays information from columns 23, 24, 35, and 36 of Schedule P. The Loss Reserve Calculation section displays statutory reserves, discounted anticipated Salvage and Subrogation, and Discounted Loss Reserves for the last two years.

Navigation: Organizer > Loss Reserve Discounting > Discounting Summary > Short Period Lines tab

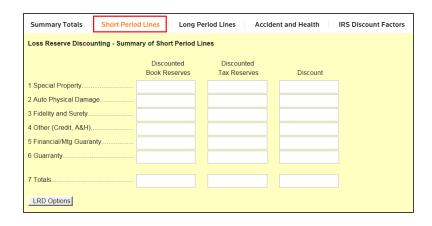


Figure 6:8

Loss Reserve Discounting (LRD)

- Special Property
- · Auto Physical Damage
- Fidelity and Surety
- Other (Credit & A&H)
- Financial/ Mortgage Guaranty

LONG PERIOD LINES

For the following Long period lines, you can see the amounts from the Company Payment pattern, the Annual Statement, and the Loss Reserve Calculations. The Company Payment Pattern shows the last fifteen years of data. The Annual Statement section displays information from columns 23, 24, 35, and 36 of Schedule P. The Loss Reserve Calculation section displays statutory reserves, discounted anticipated Salvage and Subrogation, and Discounted Loss Reserves for the last 15 years.

Navigation: Organizer > Loss Reserve Discounting > Discount Summary > Long Period Lines tab

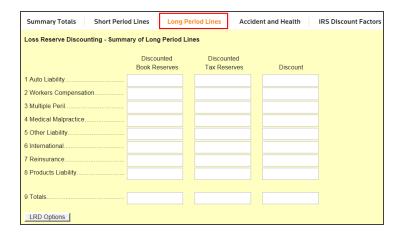


Figure 6:9

Loss Reserve Discounting (LRD)

- Auto Liability
- Worker's Compensation
- Multiple Peril
- · Medical Professional Liability
- Other Liability
- International
- Reinsurance
- · Products Liability

ACCIDENT AND HEALTH

Summary of Group Accident and Health policies unpaid losses.

Navigation: Organizer > Loss Reserve Discounting > Discounting Summary > Accident and Health tab



Figure 6:10

- Group Accident and Health unpaid losses
- · Group Accident and Health LAE expenses
- Other Accident and Health unpaid losses
- Other Accident and Health LAE expenses
- · Less: Reserves not eligible for half-year discounting
- * Net Accident and Health Reserves subject to discounting*
- Discount Factor
- Accident and Health discounted reserves
- Accident and Health reserves subject to Morbidity discounting
- Total adjustment for discounting Accident and Health loss reserves
- * Statutory reserves from Schedule P, Part L should be adjusted to reflect the amounts represented on line 6 above.

SALVAGE AND SUBROGATION

The Revenue Recognition Act of 1990 (RRA) requires that, for the tax years beginning after 1989, salvage and subrogation (S&S) recoverable must be included in determination of losses incurred. This provision is required whether or not an insurer reduced its unpaid losses and loss adjustment expense (LAE) by anticipated S&S recoverable for statutory accounting purposes. Recoverable amounts include those amounts applicable to paid and unpaid losses and LAE and are calculated for tax purposes on a discounted basis. Life insurance companies are not subject to the tax treatment of S&S recoverable.

Salvage is the sale of damaged goods for which the insured has been indemnified by the insurance company. The most typical example of salvage is when the insurance company sells the remains of a car to which it has taken title after the insurance settlement with the insured for the total precrash value of the car.

Subrogation is the collection by the insurance company of the amount of a paid claim from a negligent third party or his insurer. Although subrogation is a liability concept, you might well find that subrogation actually outweighs salvage even in your company's auto physical damage experience. For example: to speed claim settlement, your company has paid for the physical damage of your not-at-fault insureds and then collected subrogation from the insurance companies of the at-fault drivers.

Salvage Recoverable is the estimated salvage and subrogation (net of expenses) to be recovered on all claims incurred to date, whether reported or unreported.

Methods of Calculation of Salvage and Subrogation

To calculate the Salvage & Subrogation (S&S) option for the Annual Statement, Schedule P column 24 must be selected for the amounts to flow from the LRD screens to the S&S discount screens.

Two methods apply when discounting the S&S area:

- Alternative 1: This method uses the industry pattern.
- Alternative 2: This method uses the same factors used to discount unpaid losses.

S&S Options

Navigation: Organizer > Salvage and Subrogation > Options > Compute Options

Global Calculation Suppression: Two options are available to suppress all salvage and subrogation
calculations and to discount salvage and subrogation separately for accident years prior to AY+10.

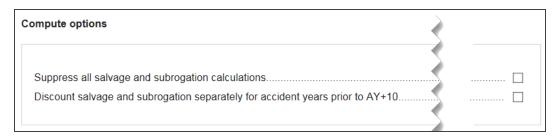


Figure 6:11

 Print Suppression Options: Select one of the first two check boxes to suppress various detail summaries or select All detail.

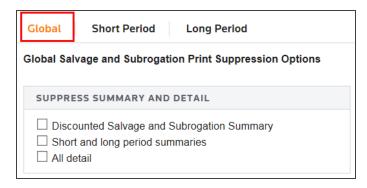


Figure 6:12

• **Discounting Summary**: This is where the discounting amounts can be seen for the Short and Long period lines. The IRS Table is also included here for both short and long period lines. It displays the Salvage Discount factors based on published revenue procedures.

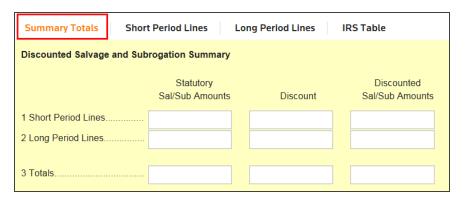


Figure 6:13

CHAPTER 7: STATE RETURNS

ACTIVATING STATE RETURNS

1120 state returns are activated on the state activation spreadsheet, found when you navigate in **Organizer > States > State and City Activation > State and City Activation**.

For each state, select the check box in column **B** - **State Activation** for a single company or consolidated return member company.

In addition, select the **Return Type** and **Entity Type** by selecting the down arrow beside each item to open a list of options.

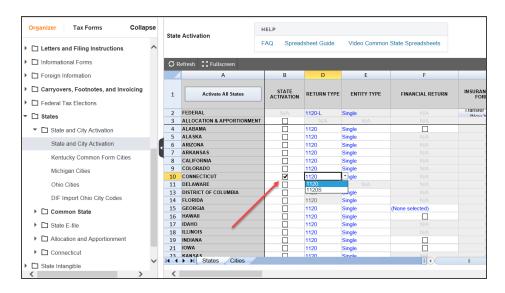


Figure 7:1

In a consolidated return, mark states to combine by selecting **Combine** in the drop-down list in column C.

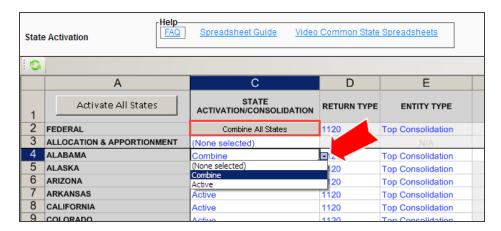


Figure 7:2



Combine and **Active** are mutually exclusive options.

Additionally, four states have their own insurance returns: *Michigan*, *Mississippi*, *New York*, and *Oregon*. Individual state instructions indicate whether an insurance return only is required, or an 1120 state form can alternatively be used. The **State Activation** spreadsheet indicates these insurance states in column **G** - **Insurance Return Form Type** with an entry of Insurance displayed in the cells. **Insurance** is the default selection if the federal return is an 1120-PC or 1120L. The choice of Insurance or C Corporation return is made at the member company level (that is, at the parent and subsidiary company level), based on the desired state return form.

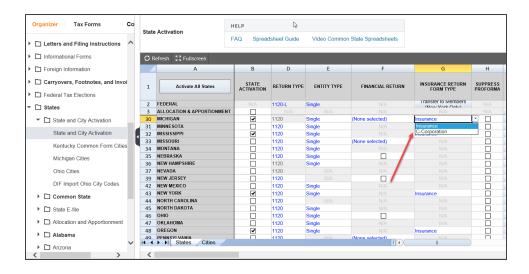


Figure 7:3

At any consolidated level, only for New York, the selection of Insurance or C Corporation can be transferred to the member companies by selecting the **Transfer to Members (New York)** button at the top of column **G**.



For a PC Basic account, only a federal single company return can be filed, which does not include consolidations or state return. In addition, the Electronic Organizer is the only data source available for PC Basic users.

ALLOCATION AND APPORTIONMENT

If Schedule T of the Annual Statement is used, amounts automatically flow from Schedule T to the **Sales** - **Other Receipts** workpaper. Amounts from Schedule T can be suppressed from flowing to the **Allocation and Apportionment** area.

Navigation: Tax Forms > States > Allocation and Apportionment > A&A Detail > [State] > Payroll and Sales > Other Receipts and Misc. Other

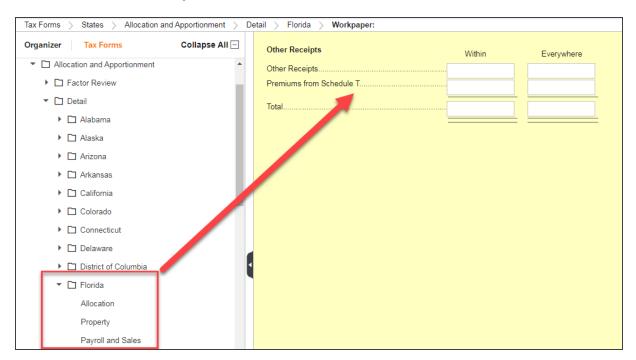


Figure 7:4

CHAPTER 8: NET OPERATING LOSS

A deduction is allowed on the tax return for an amount equal to the aggregate of (1) the net operating loss (NOL) carryover, plus (2) the net operating loss carry back. The mixed group consolidation has three types of net operating losses that can be calculated in the return:

- · Non-SRLY net operating losses
- SRLY net operating losses
- S382 net operating losses.

Each type of net operating loss has its own Organizer where you can enter the amounts. All entries for each loss type should be entered in the pertinent taxable entity. Depending on the type of NOL, the amount to be limited must be entered as well.

Navigation: Organizer > Carryovers, Footnotes, and Invoicing > Carryovers > Computed Carryover Details. Choose the appropriate tab for carrybacks or carryovers.

NON-SRLY NOL

The amount for the Non-SRLY net operating loss must be entered by year in both of the following columns: Original NOL and Carryover to XXXX, where XXXX represents the current year. The amounts must be entered in the lowest level subsidiary or parent return in order to consolidate correctly, and not in the top consolidation. There are screen instructions for amounts to be utilized, mainly for print and rollover purposes. These are consolidated to the top consolidation return and limited against other subgroup income according to the LNL eligibility check box, IRS rules, and the Organizer overrides. Non-SRLY NOLS are NOT displayed in the lower entities tax forms.

Non-SRLY NOLS are displayed in the following tax returns:

- Nonlife subgroup Subconsolidation
- NL top consolidation
- LNL top consolidation.

Navigation: Organizer > Carryovers, Footnotes, and Invoicing > Carryovers > Computed Carryover Detail > Regular NOL > Non-SRLY NOL tab

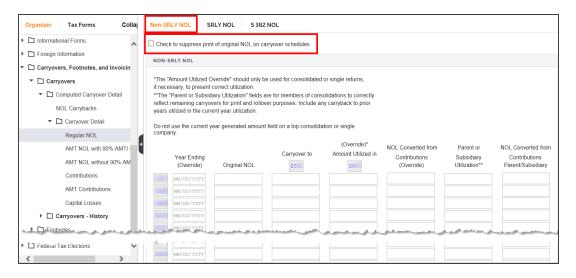


Figure 8:1

- 1. Select the check box to suppress the print of original NOL on carryover schedules, if desired.
- 2. Enter Original NOL and Carryover NOL.
- 3. Enter carryover amounts if NOL occurred before 8/6/1997.

SRLY NOL ENTRY

The amounts for the SRLY net operating losses must be entered by year in both of the following columns, Original NOL and Carryover to XXXX, where XXXX represents the current year. The amounts must be entered in the lowest level subsidiary or parent return in order to consolidate correctly, and not in the top consolidation.

The SRLY NOL amounts are displayed in the following tax returns:

- a lower level return where the amount is entered
- the subgroup level
- the NL subgroup Subconsolidation
- the NL top consolidation and the LNL top consolidation.

These amounts are consolidated in the top consolidation and limited to be applied against other subgroup income according to the LNL eligibility check box.

Read the instructions found on the screen displayed below to determine if you need to enter the amount utilized (mainly for print and rollover purposes).

Navigation: Organizer > Carryovers, Footnotes, and Invoicing > Carryovers > Computed Carryover Detail > Carryover Detail > Regular NOL > SRLY NOL tab

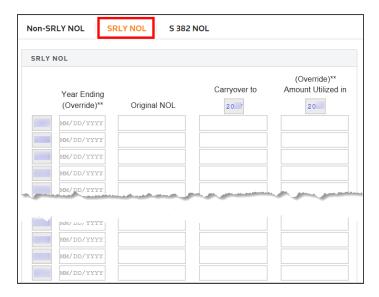


Figure 8:2

S382 NOL

The amount for the S382 net operating loss must be entered by year in the taxable entity's parent, subsidiary, or divcon column. In order for the return to consolidate correctly, enter both the **Carryover to XXXX** (where **XXXX** is the current year) and the **Limited** amount in the **lowest level** subsidiary or parent return and not in the top consolidation return. The limitation must be entered to process accurately. S382 NOLs must be applied against the income of its entity. Any remainder that results is carried forward and used against next year's income. The column labeled **Amount Utilized** is the **override** column.

S382 NOL amounts are displayed in the following tax returns:

- a lower level return where the amount is entered
- the subgroup level
- the NL subgroup Subconsolidation
- the NL top consolidation (topcon) and LNL top consolidation.

Navigation: Organizer > Carryovers, Footnotes, and Invoicing > Carryovers > Carryover Detail > Regular NOL > S 382 NOL tab.

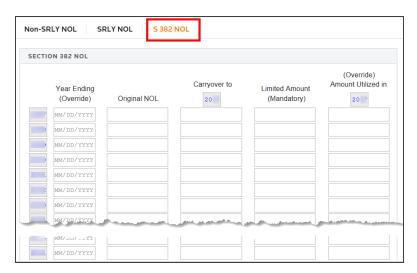


Figure 8:3

Enter Carryover NOL and Limited Amount (Mandatory).

NOL ORGANIZATION AND RULES

The following chart details where NOLs are displayed on the tax return.

NOL -Display chart (by default) Where they display on the tax return	Parentice	Subgro	M Subor	M Top	4ML 7000.	Con
S382 NOLs entered in the following entity Parent/ Subsidiary	x	x	x	x	x	
SRLY NOLs entered in the following entity Parent/ Subsidiary	x	X	X	X	X	
non-SRLY NOLs entered in the following entity Parent/ Subsidiary			x	x	x	

Figure 8:4

NOL Offsetting Rules and Order

The following list of net operating loss rules provides the order that the rules are applied in a Mixed Group consolidation. Read each NOL type carefully to fully understand before applying.

- NOL carryovers of the same return type (1120 NOLs, 1120-PC NOLs, OR 1120-L NOLs) must be
 absorbed by income of the same return type FIRST. Any carryovers that remain can then be utilized by
 other subgroup return types.
- NOLs of the same return type (1120 NOLs, 1120-PC NOLs, OR 1120-L NOLs) are utilized by income of the same return type FIRST. Any carryovers that remain are utilized by other return type subgroups.
- NOLs are offset WITHIN each subgroup before being consolidated to the top consolidation return, according to the IRS rules. The limited amounts are entered in the Organizer, AND the Organizer overrides are entered also.
- NOLs in the top consolidation are offset according to the IRS rules,
 - Limited amounts must be entered in the Organizer for each Life company, and at the LNL level.
 - Limitations, such as the 35 percent limitation on Nonlife subgroup losses against Life subgroup income, are automatically applied when the LNL eligibility is checked for each applicable year of loss.
 - The Organizer overrides must be entered.

NOL Organizer Override Rules

The following items are some of the net operating loss rules for entering Organizer overrides. Overrides should not be entered on the tax form, nor used to accomplish consolidation accuracy. Instead, use the Organizer fields at each level for entry overrides.

LEVEL	FIELD	DESCRIPTION	NAVIGATION
LOWEST	Override column - see NOL (SRLY, Non-SRLY, S382) Organizer entry screen	In Organizer, select check box labeled Unlimited NOL computations	Navigate to the override field in the Organizer for each return type: • 1120 Organizer > Income and Deductions > Deductions > Net Operating Losses section • 1120-L Organizer > Life Electronic Organizer > Page 1 - Deductions • 1120-PC Organizer > PC Electronic Organizer > Page 2 - Deductions • 1120-PC Organizer > PC Electronic Organizer > Page 2 > Schedule A - Deductions > Miscellaneous Deductions tabs
SUBGROUP AND NONLIFE SUBGROUP	Override column		Navigate to the override field in the Organizer for each return type: • 1120 Organizer > Income and Deductions > Deductions > Net Operating Losses section • 1120-L Organizer > Life Electronic Organize > Page 1 - Deductions • 1120PC Organizer > PC Electronic Organizer > Page 2 - Deductions • 1120-PC Organizer > PC Electronic Organizer > Page 2 > Schedule A - Deductions > Miscellaneous Deductions tabs

LEVEL	FIELD	DESCRIPTION	NAVIGATION
TOPCON	Overrides must be entered in the lower level fields or subgroups in the Organizer.		

LIMITATION OF NONLIFE NOL AGAINST LIFE SUBGROUP INCOME

The limitation of Nonlife NOLs against life subgroup income is done automatically in the tax application. The 35 percent limitation is automatically calculated in the top consolidation of the tax return. The computation is the lesser of the available Nonlife consolidated NOL or the consolidated life subgroup taxable income after capital loss offset. This computation is done on the yellow workpaper screen shown below.

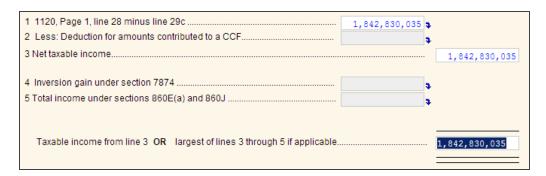


Figure 8:5

Steps required to view computation screens

- 1. Navigate to Tax Forms > Federal > 1120 Life-Nonlife Consolidation > 1120 Corporate Tax Return.
- 2. On the **1120**, **Page 1** tab, navigate to the **Tax**, **Refundable Credits**, and **Payments** section, and find **line 30 Taxable income**. Select the link in the field to take you to the yellow workpaper.
- 3. Select in the field of item 1 labeled 1120, Page 1, line 28 minus line 29c.

- 4. The **Life-Nonlife Consolidated Taxable Income** workpaper is displayed. Navigate to item 7 labeled **Consol. OLD** or **NOL offset (*)**.
- 5. Select the link in the field under the **Nonlife subgroup** column 2, labeled **Nonlife against Life**, to take you to the **Consolidated subgroup OLD** or **NOL Utilized** workpaper.
- 6. Navigate to item 2 labeled **Limitation on subgroup losses**. Select in the field in the **Nonlife subgroup** column for the item labeled **Nonlife against Life**.
- 7. The Limitation on Nonlife NOL Utilization per Reg. 1.1502-47(m)(4)(x) worksheet is displayed.

LNL ELIGIBILITY CHECK BOX

Nonlife subgroup net operating losses that occur in a Life Nonlife top consolidation by default are NOT offset against life subgroup income. There is an election for the Nonlife subgroup NOLs to be eligible against life subgroup income. In order to have the Nonlife subgroup NOLs (1120 and 1120-PC) be offset against any life subgroup income, you must select a check box to determine for which year the election should be used. This check box is located in the Nonlife subgroup, Life subgroup, or Life Nonlife top consolidation.

Navigation: Organizer > Carryovers, Footnotes and Invoicing > Carryovers > Computed Carryback Detail > Life-nonlife Carryover Detail > Non-SRLY Eligibility Election (globally)

Year Ending Carryover to Amount Utilized in NOL Converted from Subsidiary Contribu	to correctly reflect remaining carryovers for print and rollover purposes. d on total NOL carryover. If you are calculating NOL carryover to next year in the Organizer Override fields. igle company. Inverride)* (Override)*** Parent or NOL Converted from tutilized in NOL Converted from Subsidiary Contributions	eck to suppress print of original NOL on carryover schedules						
The "Parent or Subsidiary Utilization" fields are for members of consolidations to correctly reflect remaining carryovers for print and rollover purposes. Use any carryback to prior years utilized in the current year utilization. We calculate the conversion of contribution carryover to NOL carryover based on total NOL carryover. If you are calculating NOL carryover to next year separately, enter the amount of NOL converted from contributions in the Organizer Override fields. In the current year generated amount field on a top consolidation or single company. Year Ending (Override) Year Ending (Override) Original NOL Carryover to Amount Utilized in NOL Converted from Subsidiary Utilization** Parent or NOL Converted from Contributions Utilization**	to correctly reflect remaining carryovers for print and rollover purposes. d on total NOL carryover. If you are calculating NOL carryover to next year in the Organizer Override fields. igle company. Inverride)* (Override)*** Parent or NOL Converted from tutilized in NOL Converted from Subsidiary Contributions	N-SRLY NOL						
Amount Utilized in Contributions We're Ending (Override) Original NOL MM/DD/YYYY MM/DD	d on total NOL carryover. If you are calculating NOL carryover to next year in the Organizer Override fields. gle company. verride)* (Override)*** Parent or NOL Converted from Subsidiary Contributions	e "Amount Utilized O	verride" should only be	used for consolidated	or single returns, if nece	essary, to present correct u	tilization.	
Ve calculate the conversion of contribution carryover to NOL carryover based on total NOL carryover. If you are calculating NOL carryover to next year separately, enter the amount of NOL converted from contributions in the Organizer Override fields. not use the current year generated amount field on a top consolidation or single company. Year Ending (Override) Original NOL Carryover to Amount Utilized in Contributions Contributions Utilization** Parent or Subsidiary Contribution* Parent/Sul MM/DD/YYYY	in the Organizer Override fields. gle company. Interview of the transfer of					flect remaining carryovers	for print and rollove	r purposes.
Parent or Subsidiary Utilization* Year Ending (Override) Original NOL MM/DD/YYYY MM/DD/YYYYY MM/DD/YYYY MM/DD/YYYY MM/DD/YYYY MM/DD/YYYY MM/DD/YYYY MM/DD/YYYYY MM/DD/	in the Organizer Override fields. gle company. Interview of the transfer of			•				
Year Ending (Override) Original NOL Carryover to Amount Utilized in NOL Converted from Contributions Utilization*** MM/DD/YYYY	override)* (Override)*** Parent or NOL Converted from Subsidiary Contributions						lating NOL carryov	er to next year
Year Ending (Override) Original NOL MM/DD/YYYY	nt Utilized in NOL Converted from Subsidiary Contributions	not use the current y	ear generated amount f	ield on a top consolida	ation or single company.			
Year Ending (Override) Original NOL MM/DD/YYYY	nt Utilized in NOL Converted from Subsidiary Contributions							
MM/DD/YYYY	NOL Converted from Subsidiary Contributions				,	(Override)***	Parent or	NOL Converted from
MM/DD/YYYY	Contributions Utilization Patent/Subsidiary		Orininal MOI	Carryover to	Amount Utilized in			
MM/DD/YYYY		_ `	Original NOL			Contributions	Otilization	Farenivoubsidiary
MM/DD/YYYY		MM/DD/YYYY						
MM/DD/YYYY		MM/DD/YYYY						
MM/DD/YYYY		MM/DD/YYYY						
MM/DD/YYYY		MM/DD/YYYY						
MM/DD/YYYY		MM/DD/YYYY						
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MM/DD/YYYY MM/DD/YYYY		MM/DD/YYYY						
MM/DD/YYYY								
MM/DD/YYYY								

Figure 8:6

EXAMPLES OF NOL UTILIZATION

NL Examples

NL NOL	1120 PARENT WITH N	ON SRLY NOL \$5,0	000
1120 SUBGROUP TAX RETURN	1120 SUBGROUP	1120 PARENT	ELIM.
TAXABLE INCOME BEFORE NOL	4,004,000	4,004,000	0
LESS NOL			
LESS SPECIAL DEDUCTION	4,000	4,000	0
TOTAL NOL AND DEDUCTION	4,000	4,000	0
TOTAL NOL AND DEDUCTIONS	4,000,000	4,000,000	0
Comment: The Non-SRLY NOL are utilized i	n the topcon (see below)		

NL CONSOL. WORKSHEET	NL CONSOL.	ADJUSTMENTS	1120 SUBGROUP	PC SUBGROUP
TAXABLE INCOME BEFORE NOL	6,006,000		4,004,000	2,002,000
LESS NOL	5,000	5,000	None	0
LESS SPECIAL DEDUCTION	6,000		4,000	2,000

NL CONSOL. WORKSHEET	NL CONSOL.	ADJUSTMENTS	1120 SUBGROUP	PC SUBGROUP
TOTAL NOL AND DEDUCTION	4,000	4,000	4,000	0
TOTAL NOL AND DEDUCTIONS	11,000	5,000	4,000	2,000
TAXABLE INCOME	5,995,000	(5,000)	4,000,000	2,000,000

NL NOL	1120 PARENT WITH NON-SRLY \$5,000, \$100 SRLY & \$382 SECTION 382 NOL			
1120 SUBGROUP TAX RETURN	1120 SUBGROUP	1120 PARENT	ELIM.	
TAXABLE INCOME BEFORE NOL	4,004,000	4,004,000	0	
LESS NOL	482	482		
LESS SPECIAL DEDUCTION	4,000	4,000	0	
TOTAL NOL AND DEDUCTION	4,482	4,482	0	
TOTAL NOL AND DEDUCTIONS	3,999,518	3,999,518	0	
Comment: The Non-SRLY NOL are	e utilized in the topcon (see b	elow)		

NL CONSOL. WORKSHEET	NL CONSOL.	ADJUSTMENTS	1120 SUBGROUP	PC SUBGROUP
TAXABLE INCOME BEFORE NOL	6,006,000		4,004,000	2,002,000
LESS NOL	5,482	5,000	482	0
LESS SPECIAL DEDUCTION	6,000		4,000	2,000
TOTAL NOL AND DEDUCTION	4,000	4,000	4,000	0
TOTAL NOL AND DEDUCTIONS	11,482	5,000	4,482	2,000
TAXABLE INCOME	5,994.518	(5,000)	3,999,518	2,000,000

NL NOL	1120 PARENT WITH NON-SRLY \$5,000, \$100 SRLY & \$382 SECTION 382 NOL, AND PC SUBGROUP WITH \$1382 SECTION 382 NOL			
1120 SUBGROUP TAX RETURN	1120 SUBGROUP	1120 PARENT	ELIM.	
TAXABLE INCOME BEFORE NOL	4,004,000	4,004,000	0	
LESS NOL	482	482		
LESS SPECIAL DEDUCTION	4,000	4,000	0	
TOTAL NOL AND DEDUCTION	4,000	4,000	0	

NL NOL	1120 PARENT WITH NON-SRLY \$5,000, \$100 SRLY & \$382 SECTION 382 NOL, AND PC SUBGROUP WITH \$1382 SECTION 382 NOL				
1120 SUBGROUP TAX RETURN	1120 SUBGROUP 1120 PARENT ELIM.				
TOTAL NOL AND DEDUCTIONS	3,999,518	3,999,518	0		
Comment: The Non-SRLY NOL are utilized in the topcon (see below)					

NL NOL	1120 PARENT WITH NON-SRLY \$5,000, \$100 SRLY & \$382 SECTION 382 NOL, AND PC SUBGROUP WITH \$1382 SECTION 382 NOL			
1120 SUBGROUP TAX RETURN	1120 SUBGROUP	1120 PARENT	ELIM.	
TAXABLE INCOME BEFORE NOL	2,002,000	2,002,000	0	
LESS NOL	1,382	1,382		
LESS SPECIAL DEDUCTION	2,000	2,000	0	
TOTAL NOL AND DEDUCTION	3,382	3,382	0	
TOTAL NOL AND DEDUCTIONS	1,998,618	1,998,618	0	
Comment: The Non-SRLY	NOL are utilized in the topcon (see	e below)		

NL CONSOL. WORKSHEET	NL CONSOL.	ADJUSTMENTS	1120 SUBGROUP	PC SUBGROUP
TAXABLE INCOME BEFORE NOL	6,006,000		4,004,000	2,002,000
LESS NOL	6,864	5,000	482	0
LESS SPECIAL DEDUCTION	6,000		4,000	2,000
TOTAL NOL AND DEDUCTION	4,000	4,000	4,000	0
TOTAL NOL AND DEDUCTIONS	12,864	5,000	4,482	3,382
TAXABLE INCOME	5,993,136	(5,000)	3,999,518	1,998,618

LNL Examples

LNL NOL	1120 PARENT WITH \$5,000 NON-SRLY, \$100 SRLY & \$382 SECTION 382 NOL, PC SUBGROUP WITH \$1382 SECTION 382 NOL, AND LIFE SUBGROUP WITH \$10,382 SECTION 382 NOL		
1120 SUBGROUP TAX RETURN	1120 SUBGROUP	1120 PARENT	ELIM.
TAXABLE INCOME BEFORE NOL	4,004,000	4,004,000	0
LESS NOL	482	482	
LESS SPECIAL DEDUCTION	4,000	4,000	0

LNL NOL	1120 PARENT WITH \$5,000 NON-SRLY, \$100 SRLY & \$382 SECTION 382 NOL, PC SUBGROUP WITH \$1382 SECTION 382 NOL, AND LIFE SUBGROUP WITH \$10,382 SECTION 382 NOL			
1120 SUBGROUP TAX RETURN	1120 SUBGROUP	1120 PARENT	ELIM.	
TOTAL NOL AND DEDUCTION	4,482	4,482	0	
TOTAL NOL AND DEDUCTIONS	3,999,518	3,999,518	0	
Comment: The Non-SRLY NOL are utilized in the topcon (see below)				

LNL NOL	1120 PARENT WITH \$5,000 NON-SRLY, \$100 SRLY & \$382 SECTION 382 NOL, PC SUBGROUP WITH \$1382 SECTION 382 NOL, AND LIFE SUBGROUP WITH \$10,382 SECTION 382 NOL		
PC SUBGROUP TAX RETURN	PC SUBGROUP	PC PARENT	PC ELIM.
TAXABLE INCOME BEFORE NOL	2,002,000	2,002,000	0
LESS NOL	1,382	1,382	
LESS SPECIAL DEDUCTION	2,000	2,000	0
TOTAL NOL AND DEDUCTION	3,382	3,382	0
TOTAL NOL AND DEDUCTIONS	1,998,618	1,998,618	0
Comment: The Non-SRLY NOL are utilized in the topcon (see below)			

LNL NOL	1120 PARENT WITH \$5,000 NON-SRLY, \$100 SRLY & \$382 SECTION 382 NOL, PC SUBGROUP WITH \$1382 SECTION 382 NOL, AND LIFE SUBGROUP WITH \$10,382 SECTION 382 NOL		
LIFE SUBGROUP TAX RETURN	LIFE SUBGROUP	LIFE PARENT	LIFE ELIM.
TAXABLE INCOME BEFORE NOL	1,001,000	1,001,000	0
LESS NOL	10,382	10,382	
LESS SPECIAL DEDUCTION	1,000	1,000	0
TOTAL NOL AND DEDUCTION	11,382	11,382	0
			
TOTAL NOL AND DEDUCTIONS	989,618	989,618	0
Comment: The Non-SRLY NOL are utilized in the topcon (see below)			

LNL CONSOL. WORKSHEET	LNL CONSOL.	ADJUSTMENTS	1120 SUBGROUP	PC SUBGROUP	LIFE SUBGROUP
TAXABLE INCOME BEFORE NOL	7,007,000		4,004,000	2,002,000	1,001,000
LESS NOL	17,246	5,000	482	1,382	10,382
LESS SPECIAL DEDUCTION	6,000		4,000	2,000	1,000

LNL CONSOL. WORKSHEET	LNL CONSOL.	ADJUSTMENTS	1120 SUBGROUP	PC SUBGROUP	LIFE SUBGROUP
TOTAL NOL AND DEDUCTION	7,000		4,000	0	0
			<u> </u>		
TOTAL NOL AND DEDUCTIONS	24,246	5,000	4,482	3,382	11,382
TAXABLE INCOME	6,982,754	(5,000)	3,999,518	1,998,618	989,618

COMMON NOL SUPPORT QUESTIONS

Q: How do I suppress the NOL carryover statement from printing for the sub members?

A: Navigate to **Organizer > Consolidated Returns > Step 3 > Form Print Options**. Select the check box to suppress 1120 on the Page 1 NOL detail for both parent and all subsidiaries.

Q: How do I print the NOL statement? The statement is not printing correctly.

A: Depending on the type of NOL (there are three types), utilization and print of Non-SRLY NOL are at the topcon level. If NOLs have been entered, check if overrides are entered used in the Organizer.

Q: How do I print the NOL SRLY NOL schedule? It is not printing on the form.

A: The utilization and print of Non-SRLY NOL is at the topcon level. If the non-SRLY NOL schedule is not printing on the form, enter *NONE* if no amount is present (if applicable).

Q: Do the federal NOL amounts flow to the states schedules?

A: Yes, they flow automatically from the federal area to the states.

Q: How do I correct the S382 NOL? The S382 NOL is not flowing to the topcon and/or not utilizing the correct amount.

A: For S382 NOLs, the **limited amount** in the Organizer must also be entered. Navigate to **Organizer >** Carryovers, Footnotes, and Invoicing > Carryovers > Computed Carryover Detail > Carryover Detail > Regular NOL > S 382 NOL tab

Q: Why is the NOL not being limited by income?

A: Navigate to **Organizer > Income and Deductions > Deductions > Detail**, and clear the check box labeled **Unlimited NOL computations**.

Q: Where can I override my NOL?

A: First check if entry of NOL is correct in lowest level (parent or subsidiary) and not in the topcon level.

Overrides should be entered in **Organizer > Income and Deductions > Deductions**. Choose the type of NOL field to override.

Q: Where is the check box to allow unlimited NOL computations?

A: Navigate to Organizer > Income and Deductions > Deductions, and locate the NOL section.

CHAPTER 9: CONSOLIDATING THE RETURN

PREPARING FOR CONSOLIDATION

Before beginning any consolidations, all individual company returns should be completed and balanced. Ensure that the return/entity type is marked correctly in each return. All of the components for the consolidation must be prepared before beginning the consolidation process, which includes entering the company data in the 1120, 1120-PC, and 1120-L tax returns. If states are to be consolidated, the particular states to be consolidated must be activated in every return in the consolidation (even if it is not filed by a particular company) in the state Organizer **Add/Delete** screen.

ELIMINATION RETURN

Every consolidation group must have an elimination return. All inter-company transactions to be eliminated for tax purposes are entered in the elimination return.

Nonlife eliminating entries can be entered using the same 1120 subgroup's Income/Deductions and Schedule M-3 screens.

A subgroup elimination return can be converted to a nonlife elimination return. (See <u>Step 3: Choose</u> <u>Return/Entity Type (page 43)</u> for more information on changing entity types.) All entries made will be automatically transferred from the subgroup elimination company to the Nonlife eliminations company.



Elimination entries are made at the Nonlife and subgroup company level. The software does not support elimination adjustments at the Life-Nonlife level.

Types of Elimination Returns

- LNL topcon elimination
- NL elimination
- Subgroup eliminations.

NONLIFE ELIMINATION

The Nonlife return has an elimination company in which intercompany entries can be made between the 1120 and the 1120-PC returns. These elimination entries are made in the NL elimination entry screens. There are limited data entry fields in the Nonlife elimination return. The Nonlife elimination return is not included in the efile sent to the IRS, but it does consolidate to the top level consolidation.

INSURANCE CONSOLIDATIONS STEP 2 - ELIMINATING ENTRIES

In the **Nonlife Elimination** Organizer, you have to choose the proper return entity tab to enter data, 1120 or 1120-PC. The following screens have fields available to enter data:

- 1120 Income & Deductions
- 1120 Balance Sheet (beginning and ending balances)
- 1120 M-1 & M-2
- 1120 M-3 Part II & III
- 1120-PC Income & Deductions
- 1120-PC Balance Sheet (beginning and ending balances)
- 1120-PC M-1 & M-2
- 1120-PC M-3 Part II & III

SUBGROUP ELIMINATION

Each subgroup Subconsolidation has its own subgroup Elimination return. The elimination return type matches the subgroup return type 1120, 1120-L or 1120-PC. Subgroup elimination returns are there to make the intercompany and elimination entries for the subgroup.



Only the topmost subgroup Elimination of each return type is included in the e-file.

SUBGROUP CONSOLIDATION

1120 Subgroup Subconsolidation

The topmost 1120 subgroup Consolidation is consolidated in a Nonlife subgroup or top consolidation (topcon) and is then included in the e-file. You can have many lower 1120 subgroups included (there is no limit) in the topmost 1120 subgroup, but they are not included in the e-file. Only the one topmost 1120 subgroup is allowed in e-file. All entities in the **What to Consolidate** listing must be of the 1120 return type. Do not mix entity types within a subgroup.

Types of 1120 Subgroup Subconsolidations

The 1120 subgroup can have any of the following structures.

If the entities share the same tax ID number, create a Divcon. The returns listed are divisions. The tax ID is on the Divcon.

DIVCON RETURN	
PARENT SLOT	Division
ELIMINATION SLOT	Subgroup Elimination
SUBSIDIARY SLOT	Division

If there are several 1120 subsidiaries and 1120 subgroups to be consolidated together:

1120 SUBGROUP	
PARENT SLOT	1120 Subsidiary or Subgroup
ELIMINATION SLOT	1120 Subgroup Elimination
SUBSIDIARY SLOT(S)	1120 Subsidiary or Subgroup

If there are several 1120 subsidiaries to be consolidated together:

1120 SUBGROUP	
PARENT SLOT	1120 Subsidiary

1120 SUBGROUP	
ELIMINATION SLOT	1120 Subgroup Elimination
SUBSIDIARY SLOT(S)	1120 Subsidiary

If there is ONLY one 1120 subsidiary in the entire consolidation:

1120 SUBGROUP	
PARENT SLOT	1120 Subsidiary
ELIMINATION SLOT	1120 Subgroup Elimination
SUBSIDIARY SLOT	

Steps to Complete an 1120 Topmost Subgroup

- 1. Create the 1120 topmost 1120 subgroup return.
- 2. Go to Organizer > Insurance Consolidations > 1120 Subgroup Consolidation Wizard > Step 2 What to Consolidate.
- 3. Enter the applicable parent, elimination, and subsidiaries according to the above structures.
- 4. Compute all subsidiaries if necessary. If you make any changes to the lower entities, you must recompute them and reconsolidate.
- 5. Consolidate.

1120-PC Subgroup Subconsolidation

ALL 1120-PC returns must be combined in an 1120-PC Subgroup Consolidation. *Even if there is only ONE 1120-PC individual company in the entire consolidation, a subgroup is required.*

The topmost 1120-PC Subgroup Consolidation is consolidated into a Nonlife subgroup or top consolidation. You can have many lower 1120-PC subgroups included (there is no limit) in the topmost 1120-PC subgroup, but they are not included in the e-file per the IRS schema rules. Only the one topmost 1120-PC subgroup is allowed in the e-file. All entities in the **What to Consolidate** listing must be of the 1120-PC-type of return. **Do not mix entity types in a subgroup subconsolidation.**

Types of 1120-PC Subgroup Subconsolidations

The 1120-PC subgroup can have the following three examples in the **What to Consolidate** listing.



If your parent is in this group and a 1120-PC, your NL or LNL top consolidation must be a 1120-PC and is not allowed to e-file yet.

If there are several 1120-PC subsidiaries and/or subgroups to be consolidated together:

1120-PC SUBGROUP	
PARENT SLOT 1120-PC	Subsidiary or Subgroup
ELIMINATION SLOT 1120	Subgroup Elimination
SUBSIDIARY SLOT(S) 1120-PC	Subsidiary/or Subgroup

If there are several 1120-PC subsidiaries to be consolidated together:

1120-PC SUBGROUP	
PARENT SLOT 1120	PC Subsidiary
ELIMINATION SLOT 1120	PC Subgroup Elimination
SUBSIDIARY SLOT(S) 1120	PC Subsidiary

If there is ONLY one 1120-PC subsidiary in the entire consolidation:

1120-PC SUBGROUP		
PARENT SLOT 1120-PC Subsidiary		
ELIMINATION SLOT 1120	1120-PC Subgroup Elimination	
SUBSIDIARY SLOT	Blank	

Steps to Complete an 1120-PC Topmost Subgroup

- 1. Create the 1120-PC topmost 1120 subgroup return.
- 2. Go to Organizer > Insurance Consolidations > 1120-PC subgroup Consolidation Wizard > Step 3 What to Consolidate.
- 3. Enter the applicable parent, elimination, and subsidiaries according to the above structures.
- 4. Compute all subsidiaries if necessary. If you make any changes to the lower entities, you must recompute and reconsolidate.
- 5. Consolidate.

1120-L Subgroup Subconsolidation

ALL 1120-L returns must be combined in an 1120-L subgroup Consolidation. *Even if there is only ONE* 1120-L individual company in the entire consolidation, a subgroup is required for the tax product. The topmost 1120-L subgroup consolidation is consolidated with a Nonlife subgroup into the Life Nonlife topcon. You can have many lower 1120-L subgroups included (there is no limit) in the topmost 1120-L subgroup, but they are not in the e-file. Only the topmost 1120-L subgroup is allowed in the e-file. All entities in the What to Consolidate listing must be of the 1120-L return type. *Do not mix entity types*.

Types of 1120-L Subgroup Subconsolidation Structures

The 1120-L subgroup can have any of the following structures. If your parent is in this group and is an 1120-L return type, then your LNL top consolidation must be an 1120-L return type and is not allowed to e-file yet.

If the entities share the same tax ID number, create a **Divcon**. The returns listed are **Divisions**. This is the case for the Life Annual Statement return and the Separate Accounts statement because they usually share the same tax ID number. The tax ID is on the Divcon.

DIVCON RETURN	
PARENT SLOT	Division
ELIMINATION SLOT	Subgroup Elimination
SUBSIDIARY SLOT	Division

If there are several 1120-L subsidiaries and 1120-L subgroups to be consolidated together:

1120-L SUBGROUP	
PARENT SLOT	1120-L Subsidiary or Subgroup
ELIMINATION SLOT	1120-L Subgroup Elimination
SUBSIDIARY SLOT(S)	1120-L Subsidiary or Subgroup

If there are several 1120-L subsidiaries to be consolidated together:

1120-L SUBGROUP	
PARENT SLOT	1120-L Subsidiary
ELIMINATION SLOT	1120-L Subgroup Elimination
SUBSIDIARY SLOT(S)	1120-L Subsidiary

If there is ONLY one 1120-L subsidiary in the entire consolidation:

1120-L SUBGROUP	
PARENT SLOT	1120-L Subsidiary
ELIMINATION SLOT	1120-L Subgroup Elimination
SUBSIDIARY SLOT	Blank

Steps to Complete an 1120-L Topmost Subgroup

- 1. Create the 1120-L topmost 1120-L subgroup return.
- 2. Go to Organizer > Insurance Consolidations > 1120-L subgroup Consolidation Wizard > Step 3 What to Consolidate.
- 3. Enter the applicable parent, elimination, and subsidiaries according to the above structures.
- 4. Compute all subsidiaries if necessary. If you make any changes to the lower entities, you must recompute and reconsolidate.
- 5. Consolidate.

Subgroup Top Consolidation

This is NOT a Mixed Group filing. This consolidation contains entities that are all of one type of return. If multiple 1120-PCs (and no 1120 or 1120-L returns) file to the IRS together, your top consolidation is an 1120-PC subgroup top consolidation. If multiple 1120-Ls (and no 1120 or 1120-PC returns) file to the IRS together, your top consolidation is an 1120-L subgroup top consolidation.

While this return resembles a subgroup Subconsolidation, it is an Insurance top consolidation that can file to the IRS by print only. The IRS does not yet accept e-file for this return type.

Types of Subgroup Top Consolidation Structures

These are the following possible structures for a subgroup top consolidation.

If all entities in the consolidation are 1120-PCs, then the example would be:

PARENT SLOT	1120-PC Subgroup/Parent
ELIMINATION SLOT	1120-PC Elimination
SUBSIDIARY SLOT	1120-PC Subgroup/Parent

If all entities in the consolidation are 1120-Ls, then the example would be:

PARENT SLOT	1120-L Subgroup/Parent
ELIMINATION SLOT	1120-L Elimination
SUBSIDIARY SLOT	1120-L Subgroup/Parent

NONLIFE CONSOLIDATION

A mixed group consolidation that consists of 1120 and 1120-PC returns ONLY is a Nonlife Consolidation. It cannot contain any other return type. If you have other subsidiaries in your company structure, they must be combined in the subgroups. The IRS rules designate that an 1120 subgroup return and an 1120-PC subgroup return consolidate together. Return types must be grouped together.

Only the following Nonlife Structures correctly compute, print, and create an e-file in the tax application. If you are creating a Nonlife subgroup to be further consolidated with a Life subgroup into a Life Nonlife top consolidation, you must set up the structure correctly.

Nonlife Subgroup or Nonlife Top Consolidation

The Nonlife consolidation can ONLY contain THREE entities on the Subsidiary Listing (see below) of the **What to Consolidate** listing. The structures are the same for the Nonlife subgroup and the Nonlife top consolidation. There are only two structures for a Nonlife subgroup or Nonlife top consolidation.

Types of Nonlife Structures

The Nonlife consolidation can ONLY contain THREE entities. The structures are the same for the Nonlife subgroup and the Nonlife top consolidation. The Nonlife can have the following examples:

If the parent is an 1120, the example would be:

PARENT SLOT	1120 Topmost Subgroup
ELIMINATION SLOT	1120 Nonlife Elimination
SUBSIDIARY SLOT	1120-PC Topmost Subgroup

If the parent is an 1120-PC, then the example would be:

PARENT SLOT	1120-PC Topmost Subgroup
ELIMINATION SLOT	1120-PC Nonlife Elimination
SUBSIDIARY SLOT	1120 Topmost Subgroup

Complete the What to Consolidate Subsidiary listing with all 1120-L entities.

If the Nonlife subgroup (to be consolidated in a LNL top consolidation) has only an 1120-PC subgroup return and no 1120 subgroup, then the example would be:

PARENT SLOT	1120 Topmost Subgroup
ELIMINATION SLOT	1120 -PC Subgroup Elimination
SUBSIDIARY SLOT	BLANK

Steps to Complete a Nonlife Return

- 1. Create the Nonlife top consolidation or subgroup return.
- 2. Go to Organizer > Insurance Consolidations > Nonlife Consolidation Wizard > Step 2 What to Consolidate.
- 3. Enter the applicable parent, elimination, and subsidiaries according to the above structures.
- 4. Compute all subsidiaries if necessary. If you make any changes to the lower entities, you must recompute and reconsolidate.
- 5. Consolidate.

Consolidation Review

After consolidation, you can review the results and verify the company's taxable income on this screen. It lists each entity, return type, and taxable income. Only parent, subsidiary, and elimination returns transfer; subgroup subconsolidation returns do not transfer.

LIFE NONLIFE CONSOLIDATION

A mixed group consolidation that consists of 1120, 1120-PC, and 1120-L returns is a Life Nonlife Consolidation. It cannot contain any other return type. If you have other subsidiaries in your company structure, they must be combined in one of the three subgroups. Return types must be grouped together.

Only the following Life Nonlife Structures correctly compute, print, and e-file in the tax application.

Types of Life Nonlife Structures

The Life Nonlife consolidation can ONLY contain THREE entities. The Life Nonlife can have the following examples.

If the parent is an 1120, then the example would be:

PARENT SLOT	1120 Nonlife Subgroup
ELIMINATION SLOT	1120 LNL Elimination
SUBSIDIARY SLOT	1120-L Topmost Subgroup

If the parent is an 1120-PC, then the example would be:

PARENT SLOT	1120-PC Nonlife Subgroup	
ELIMINATION SLOT	1120-PC Elimination	
SUBSIDIARY SLOT	1120-L Topmost Subgroup	

If the parent is an 1120-L, then the example would be:

PARENT SLOT	1120-L Nonlife Subgroup
ELIMINATION SLOT	1120 Elimination
SUBSIDIARY SLOT	1120 or 1120-PC Topmost Subgroup

If the Nonlife subgroup does not include a PC subgroup:

You MUST create a PC subgroup that includes a blank PC subsidiary and blank PC elimination. This is then consolidated with the 1120 subgroup in the Nonlife subgroup Subconsolidation. If the PC subgroup is omitted, the result in a *nonqualified* XML file.

TOOLS FOR CONSOLIDATION

Subview

Subview has been modified to go directly to the lower entities.

Subview gives easier access to the members of consolidated returns and is used for reconciliation of consolidated returns. In any consolidated return, select any field and select **Subview** to view the entities, amounts, and adjustments, if any, that make up that consolidated number. A dialog box then shows you entities that consolidate to the current field. To see a specific entity, highlight or select the item, and the screen jumps to that entity, while still maintaining the consolidation.

Through the Windows option at the top of the screen, you can choose entities you have opened using **Subview**. When you are finished with a particular entity, close it using the red X in the upper left corner below the file option. After using **Subview**, you must complete the consolidation as usual at each consolidated level if any changes were made to any entity in that consolidation.

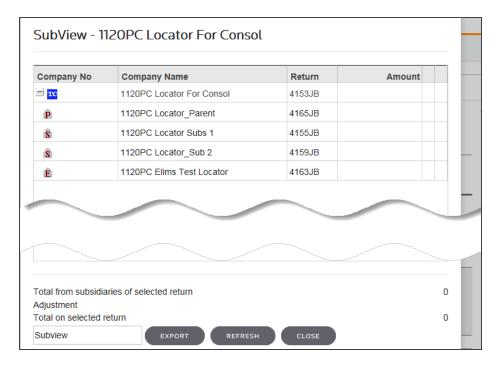


Figure 9:1

Schedule K Questions

The software pulls Schedule K information from the parent company. On a Nonlife or Life-Nonlife return, this information comes from the subgroup Schedule K that contains the parent company.

FORM 851: CORPORATE AFFILIATIONS SCHEDULE

Preparing Form 851

Form 851 is printed from the top consolidation return, but consists of information entered in the parent and subsidiary returns. To create the 851 correctly, it is important to know where to enter information for each field and section of the form. These instructions lead you through that process.

Generally, information for the 851 comes from these three places: the top consolidation return, the parent return, and the subsidiary returns. When you create a consolidation return, select the active members to be included in the consolidation on the **What to Consolidate** screen. The program can now transfer in certain information from the entities you have listed. The corporation name, address, FEIN, estimated and extension payments, Principal Business Activity, and PBA code information is carried in from the **General Information** area in the respective parent and subsidiary returns.

Consolidation Carry Information

We call the information that transfers into the top consolidation from other returns **consolidation carry information**. Every time you perform a consolidation, the program sweeps the parent and subsidiary returns to collect the Consolidation Carry Information.



Be careful not to enter any of this information in the top consolidation's Organizer or Tax Forms. If you manually enter any data in these fields, the application overwrites this information each time you consolidate, when it transfers the Consolidation Carry Information into the Organizer.

First we look at what information comes from which return, and then go through the form field-by-field, and list the source for the data. In general, the following information transfers from the returns shown.

Parent

The following information carries automatically to the top consolidation return from the parent. To have this transfer take place, you must enter the company locator numbers on the top consolidation return in **Organizer** > **Consolidated Returns** > **What to Consolidate** screen.

- Name and address (street, city, state, zip code)
- Tax year ending
- · Employer identification number
- Prepayment credits
- PBA (Principal Business Activity) Code number.

Subsidiaries

The following information carries automatically to the top consolidation return from the subsidiary returns:

- · Names and addresses
- Employer identification numbers
- · Prepayment credits
- Principal business activity
- PBA code numbers.

Top Consolidation

Enter the following information in the top consolidation return:

Inactive Subsidiary Information

If you do not prepare returns for inactive members of the consolidation, you can add these members to your Form 851 on the top consolidation return. This information carries to Part I of the Form 851 tax return.

- In the top consolidation return, access Organizer > Informational Forms > Affiliation Schedule > Inactive Subsidiary Information.
- 2. Enter the name, address, FEIN, and PBA information for each inactive member company.
- Be sure to assign the first inactive subsidiary a company number that follows the last number assigned to active subsidiaries on the Consolidated Returns > What to Consolidate > Consolidation Locator List screen.

Voting Stock Information

Enter your company number, the PBA activity, and the code appears.

Part III and Part IV Information

Enter Parent and Subsidiary information for Parts III and IV of Form 851.

Entering Information for Form 851

Part I

For Part I, the following tables indicate where information is entered.

Page 1, top section: General Information

FORM 851 ITEM	WHERE TO ENTER IN ORGANIZER
IN THE PARENT RETURN	
Common Parent corporation name	General Information > Basic Return Information > Entity Information tab
Address	General Information > Basic Return Information > Entity Information tab
FEIN	General Information > Basic Return Information > Entity Information tab
Tax year end	General Information > Basic Return Information > Entity Information tab

For Part I, the following shows where information is entered.

FORM 851 ITEM	WHERE TO ENTER IN ORGANIZER	
IN THE TOP CONSOLIDATION RETURN		
Company Number	Consolidated Returns > What to Consolidate	
IN THE PARENT RETURN		
Portion of Form 7004 tax deposits	Payments and Extensions > Payment of Taxes	
Portion of estimated tax credits and deposits	Payments and Extensions > Payment of Taxes	
IN SUBSIDIARY RETURNS		
Name and address of corporation	General Information > Basic Return Information > Entity Information tab	
Employer identification number	General Information > Basic Return Information > Entity Information tab	

FORM 851 ITEM	WHERE TO ENTER IN ORGANIZER
Portion of Form 7004 tax deposits	Payments and Extensions > Payment of Taxes
Portion of estimated tax credits and deposits	Payments and Extensions > Payment of Taxes



If you enter payments on Form 851 in the top consolidation return, these amounts override the carry information.

FORM 851 ITEM	WHERE TO ENTER IN ORGANIZER	
IN THE TOP CONSOLIDATION RETURN		
Company Number(s)	Informational Forms > Affiliations Schedule > 851 Page 1	
Did the subsidiary make any non dividend distributions?	Informational Forms > Affiliations Schedule > 851 Page 1	
Stock holdings at beginning of year	Informational Forms > Affiliations Schedule > 851	
Number of shares	Page 1	
Percent of voting power		
Percent of value		
Owned by corporation number		
IN THE PARENT RETURN		
PBA Code Number	General Information > Questions	
IN SUBSIDIARY RETURNS		
Principal business activity (PBA)	General Information > Questions	
PBA Code No.	General Information > Questions	

Part III: Changes in Stock Holdings During the Year

You are not required to complete Part III for all members of the affiliated group. Therefore, we default to leaving this part blank. If the affiliated group has members who must complete Part III, enter the following information to the Organizer screens:

FORM 851 ITEM	WHERE TO ENTER IN ORGANIZER	
IN THE TOP CONSOLIDATION RETURN		
Company Number(s)	Informational Forms > Affiliations Schedule > 851 Page 2	
Stockholder (Corporation No.)	Informational Forms > Affiliations Schedule > 851 Page 2	
Change in stock holdings during the year Date	Informational Forms > Affiliations Schedule > 851 Page 2	
(a) Changes Shares Acquired Shares Disposed of		
(b) Shares held after changes described in Column (a) Percent of voting power Percent of value		
If the equitable owners of any capital stock shown above were other than the holders of record, give full details	Informational Forms > Affiliations Schedule > 851 Page 2	

Part IV: Additional Information

You are not required to complete Part IV for all members of the affiliated group. Therefore, we default to leaving this part blank. If the affiliated group has members who must complete Part IV, enter the following information on the Organizer screens:

FORM 851 ITEM	WHERE TO ENTER IN ORGANIZER	
IN THE TOP CONSOLIDATION RETURN		
Question 1	Informational Forms > Affiliations	
Company number(s)	Schedule > 851 Page 3	
Answer to Question 1		
If yes, list and describe each class of stock		
Question 2	Informational Forms > Affiliations	
Company number(s)	Schedule > 851 Page 3	
Answer to Question 2		
If yes for any part of question 2, list and explain the circumstances		
Question 3	Informational Forms > Affiliations	
Company number(s)	Schedule > 851 Page 3	
Answer to Question 3		
Item 3a, 3b, 3c		
Item 3d – description of arrangements		

Printing Form 851

Form 851 has been changed to print only on the top consolidation; it does not print on the subgroup, subcon, or divcon.

The system does not transfer Part III and IV information from members. This information must be entered on the top consolidation.

Part III

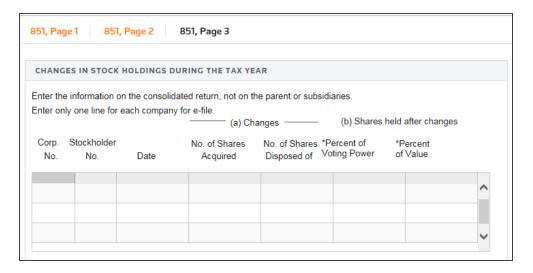


Figure 9:2

Part IV

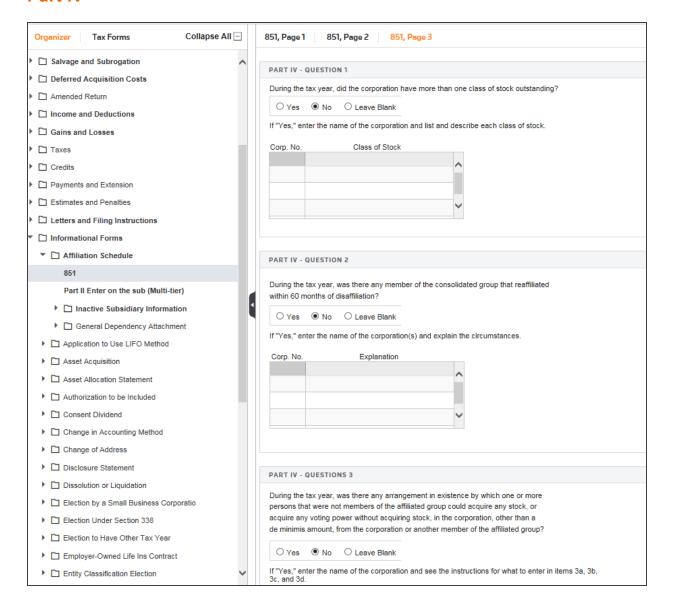


Figure 9:3

CHAPTER 10: MIXED GROUP STATE CONSOLIDATION

There are two different structures of setting up a mixed group state consolidation return:

- · multitier structure
- single tier or flat consolidation structure

MULTI-TIER MIXED GROUP STATE CONSOLIDATION STRUCTURES

Similar to the federal mixed group consolidation, this structure includes a topmost 1120 subgroup, a topmost 1120-PC subgroup, and if applicable, a topmost 1120-L subgroup. The 1120 topmost subgroup is consolidated with the 1120-PC onto a nonlife topcon (or subcon if there is an 1120-L subgroup in the consolidation). Then, if applicable, the nonlife subgroup is consolidated with the topmost 1120-L subgroup into a life-nonlife consolidation.

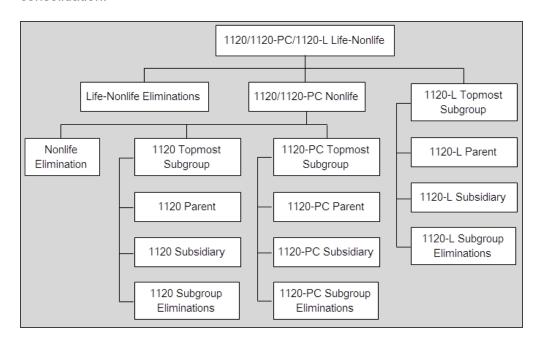


Figure 10:1

SINGLE-TIER OR FLAT MIXED GROUP STATE CONSOLIDATION STRUCTURE

This structure should be used only for mixed group state consolidation returns. The state combined includes one nonlife top consolidation, one nonlife elimination, and all underlying 1120, 1120-PC, and 1120-L companies. There should be no mid-level subgroup subconsolidations with this structure. This state combined allows every underlying company to be shown on the top consolidation return. It is designed to be used for states, such as Illinois and California.

- Illinois requires every underlying company to be shown on its Schedule UB.
- The California form requires that both the income and deductions be shown for every underlying company.

This structure should also be used for those states that do not allow subgroup subconsolidations.

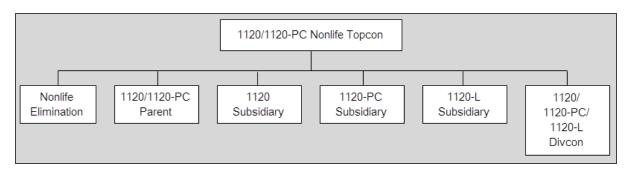


Figure 10:2

NONLIFE ELIMINATIONS

For the 2012 tax year and after, a subgroup elimination return can be converted to a nonlife elimination return. This is beneficial to those who had eliminating entries entered on their subgroup eliminations for the federal return. However, for single-tier mixed group state consolidation, since there are no mid-level subgroup subconsolidations, the subgroup elimination returns cannot be used. Now, the subgroup elimination returns can be converted using this feature into the nonlife elimination return, and all existing subgroup eliminating entries are then transferred to nonlife elimination return.

Also, starting with 2012, both 1120 and 1120-PC subgroup elimination returns can be combined into one nonlife elimination return. This is beneficial to those who had eliminating entries on both 1120 and 1120-PC subgroup eliminations for the federal return. This feature combines all 1120 and 1120-PC eliminating entries into one set of entries on the non-life elimination return.

BEST PRACTICE FOR CONVERSIONS

Best practice for the conversion is to make a copy of the subgroup elimination return. If the parent is an 1120 company, then the 1120 subgroup elimination return should be copied. If the parent is an 1120-PC company, then the 1120-PC subgroup elimination return should be copied.

After copying, the return can be converted to a nonlife eliminations by selecting the appropriate button, 1120-Non-life Eliminations or 1120PC-Non-life Eliminations. These buttons are found on Organizer > General Information > Basic Return Information > Return/Entity Type Conversion tab.

E-FILING

A PDF copy of the federal return can be obtained and attached to the mixed group state consolidation return. There are two copy options: one is to copy the federal return directly from the mixed group state consolidation itself. The other option is to copy the federal return from a different return. The latter option should be chosen for a mixed group state combined return that uses the single-tier structure, since it is not federally compliant.

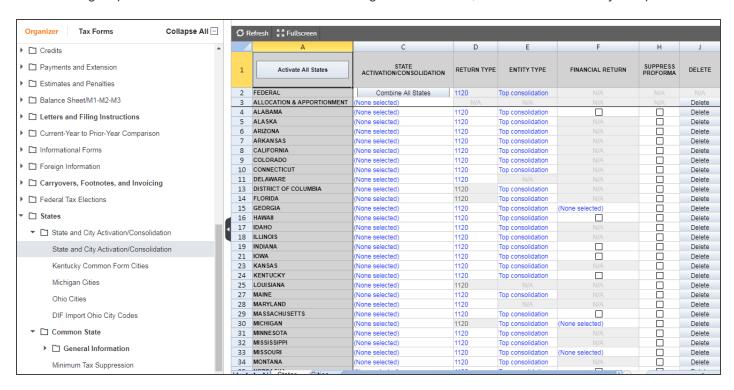


Figure 10:3

CHAPTER 11: PRINTING THE RETURN

PRINT

1. Select **Print** on the Organizer toolbar.



Figure 11:1

- 2. The **Print Selection** screen opens a new window. Within this screen you can:
 - Verify the return type to print
 - · Select desired copy types
 - Include e-file attachments
 - Select the all returns, or portions of the return to print
 - Enter a file name
 - · Create the print file
 - Review previous print history for the return

Print

3. Select the returns you wish to print.



Figure 11:2

- 4. Enter the File Name.
- 5. Select Create.

Create populates the **History**. This History area shows the file name, print status, print selection, start date and time, and end date and time.

Once the print process has completed, you will see three options in the **Actions** column:

- Click **Open** to open the print file in PDF format within a separate browser window.
- Click **Download** to save the PDF to a desired location.
- Click **Delete** to delete the print file.

Print Preview

Print Preview provides an on-screen view of a return and all associated forms, schedules, and supporting documents.



Figure 11:3

PRINT OPTIONS

There are three places to go to review print options:

- · Return and Print Options
- 1120-L Options
- 1120-PC Options

Return and Print Options

Navigation: Organizer > General Information > Return and Print Options > Basic Options tab

Where to go for control whether to print:

• Number of copies, return number, date and other information at the bottom of each page

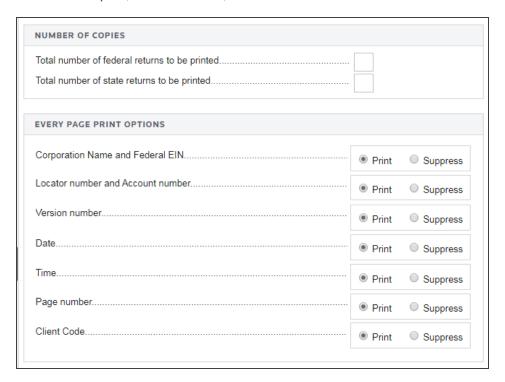


Figure 11:4

· Workpapers with the tax return and other documents

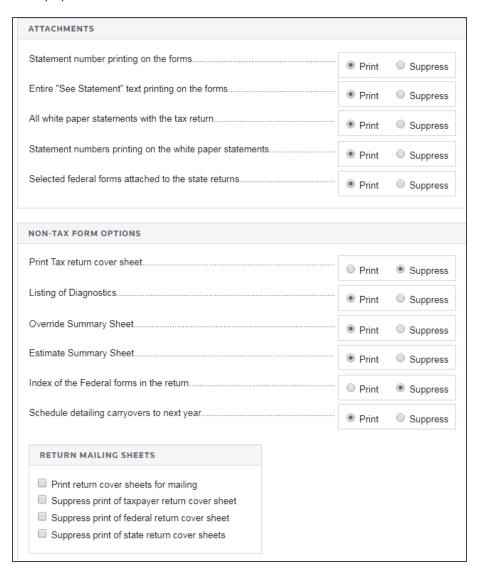


Figure 11:5

Some of the options that can be selected for printing are:

- Include or omit return-specific information at the bottom of each page
- Print workpapers with the return
- Print return as an 1120-L, even if the percent-of-reserves test is not met
- Include Loss Reserve Discounting and Salvage and Subrogation workpapers with the return
- Force print return even if out of balance
- M-3 print options
- Suppress print of M-1 and M-2
- Print LRD Workpapers
- Print Annual Statement pages

If the return does not print as expected, always check the **Return and Print Options** screen. An option might exist to change the appearance of the printed return.

Use **Print Preview** to check the appearance of the return before sending the return to the printer.

Compute/Print Options for Schedule M-1/M-3

To change compute/print options for the Schedule M-1 or M-3:

1. Select Organizer > General Information > Return and Print Options > Tax Form Options tab.

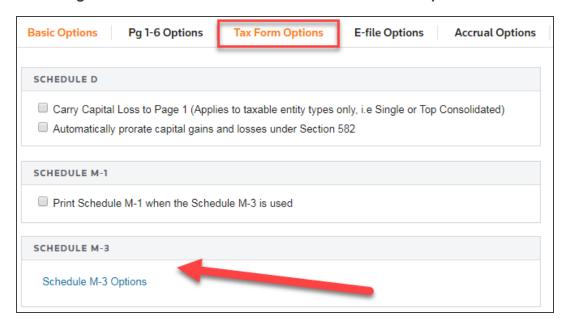


Figure 11:6

- 2. Select the **Schedule M-3 Options** link.
- 3. The **Compute Options** section gives you computation choices for Schedule M-1 and M-3. The default is calculation of both Schedule M-1 and M-3.



Schedule M-1 will not print if M-3 is completed unless you select the option to force print Schedule M-1 from the **Print Options** section.

4. Use the **Print Options** section to suppress Schedule M-3 or force print Schedule M-1 when M-3 is completed.

Reviewing Print Options

Check the print options before printing a return. By default, the system does not print out-of-balance returns. If your return is not printing, make sure the **Allow printing of the tax return even if it is out-of-balance** option is selected. If your return is not printing the way you expect, check your print options that include:

- · Printing an out-of-balance return
- Suppressing information at the bottom of each page
- Attachments
- · Number of copies
- Non-Tax forms
- · State suppression

Workpapers display supporting detail for the numbers appearing on a return. Be sure to provide an audit trail from the Tax Form to the Organizer. Workpapers can be printed separately or with the tax return.